

**Hawaiian Paradise Park Owners Association**  
**The Board of Directors Meeting on September 15, 2010**  
**Minutes**

- I. **Call to Order:** President Ron Vizzone called the meeting to order at 6:05 p.m.
- II. **Roll Call:**
- a) **Board of Directors:** Ron Vizzone, President; June Conant, Vice-President; Ken McGilvray, Treasurer; Elizabeth Weatherford, Secretary; Francis Ganon, Judy Sumter, Allen Dale Watson, Leslie Estep, Keone McAllister. General Manager, Kaniu Kinimaka-Stocksdale, was also in attendance.
- b) **Guests:** Eddie Antonio, Leilani Bronson-Crelly, Jerry L. Carr, Harold Chins, Dave Cronister, David Fithian, Joan Galante, Paul Geary, Wm. Keath Hopgood, Richard Koval, Jacqueline Langlais, Barbara Likely, Mariza Madrigal, Debbie Martin, Fran Martins, Gerald Martins, Sr., Heather McNeill, Luahiwa Namahoe, Joe Parker, Evan Pfaff, R.E. Rainie, Steve Stein, Mayelin Stillwell, Susan Thomas, Rod Thompson, Chuck Titherington, Tappan E. Titherington, Ivan Van Leer, Esq.
- III. **Approval of the Agenda:** The agenda was amended to add the following: a) under New Business: Motion to fix a time to adjourn; b) under Unfinished Business: The Conch – motion tabled from last meeting; c) under Committee Reports: add Road Safety Committee; and d) change in the order of the agenda:
- Leslie Estep made a motion to move up the Committee Reports on the Agenda to follow the Approval of the Minutes. Dale Watson seconded the motion. Vote in favor: Leslie Estep, Dale Watson, Elizabeth Weatherford, Keone McAllister, Judy Sumter, Francis Ganon. Vote against: June Conant, Ken McGilvray, Ron Vizzone. The motion carried.*
- The Agenda was amended by unanimous approval.*
- IV. **Owner Input:**
- a) **Jerry Carr** thanked Tommy Spencer and his crew for the clean up on his road, specifically in reference to their assistance with the dumping problem.
- b) **Joan Galante** responded to last month's meeting when questions were raised regarding the bid process and the transfer of funds to the Road Maintenance, Annual General Fund Compensation back in April.
- c) **Gerald Martins** asked how the information for his bid for hauling was obtained when he was not previously contacted, nor did he submit a bid. The General Manager responded that she would inquire as to the source of the information with the Road Supervisor. The General Manager noted that an ad will be placed to request bids for hauling.
- d) **Joe Parker** asked how to request authorization to build a Church.
- e) **Rev. Debbie Martin** asked for information on how her organization could attain property/land in the designated areas to build a church. The General Manager asked her to come to the office to discuss the details.

- f) **Robert Rainie** referred to the process involved in hiring the current General Manager. He commented on his observation that a certain Board member was insistent that a man be hired to do the job instead of the present female General Manager.
- g) **David Fithian** asked that the Agenda be posted on the website, as it was not available for this meeting.
- h) **Evan Pfaff** asked the Board review the bylaws for contracts and acquiring bids.
- i) **David Cronister** reviewed the bid process.
- j) **Heather McNeill** asked if details had been established regarding the Treasurer's challenge of the meals expenses brought up at last month's meeting. She also asked about the status of the mower.
- k) **Steve Stein** commented that the general bid process should always include at least three confirmed bids with written proposals for the Board to review.

**V. Approval of Minutes:**

- a) The Minutes of the Board of Directors Meeting on August 18, 2010 were reviewed. The minutes were approved as corrected.

*Ken McGilvray made motion to approve the Minutes of the Board of Directors Meeting of August 18, 2010 as corrected, and June Conant seconded the motion. Unanimously approved and motion carried.*

- b) The Minutes of the Special Meeting of June 22, 2010 were reviewed.

*June Conant moved to accept the Minutes of the Special Meeting on June 22, 2010. Dale Watson seconded. Unanimously approval and motion carried.*

**VI. Committee Reports:**

- a) **Road Safety** –

*Leslie Estep made the motion to add the Road Safety Committee Report to the monthly Committee Reports. Elizabeth Weatherford seconded. Unanimous approval. Motion carried.*

*Dale Watson made the motion that the Road Safety Committee chose their own Chair. Leslie Estep seconded the motion. Unanimous approval. Motion carried.*

Leslie Estep reported on the issues raised by the Committee, such as the safety of the road easements/shoulders. She asked for room in The Conch under "Share our Roads".

- b) **Bylaws Committee** – June Conant reported that the new bylaws will be available at the General Membership Meeting in October.
- c) **Finance** – Ken McGilvray reported that the Committee will convene to discuss several issues.

- d) Neighborhood Watch - Jerry Carr reported that due to their letter writing campaign, the Captain of the Police Department is now able to attend the meetings. He reviewed the current statistics, including recent improvements in traffic enforcement.
- e) Paving – Francis Ganon reported that the intersection aprons on Paradise Dr. were addressed. Some discussion ensued as to who was designated from the Paving Committee to act as a contact for Loeffler Construction.

*Leslie Estep made the motion to table the discussion on the Paving Committee contact for Loeffler Construction until the next Board Meeting. Francis Ganon seconded the motion. Unanimously approved. Motion carried.*

**VII. Treasurer’s Report:** Mr. McGilvray reviewed and filed the Treasurer’s Report.

*Dale Watson made the motion that financial information such as bids and what we pay for things should not be made public, except for what is available in the Treasurer’s Report. Leslie Estep seconded the motion. Discussion ensued. Judy Sumter called for the question. President ruled in favor. Vote in favor: Dale Watson. Vote against: Leslie Estep, Elizabeth Weatherford, Judy Sumter, Francis Ganon, Keone McAllister, Ron Vizzone, Ken McGilvray, June Conant. Motion lost.*

**VIII. General Manager’s Report:** Ms. Stocksdale filed the General Manager’s Report. She reported on the bathroom bid from TNS. The Board asked that the General Manager advertise for bids to provide two or more additional bids for comparison. She reported on a bid received to lay tiles in the Activity Center’s restrooms. It was suggested that the Finance Committee discuss this expenditure and report back to the Board. The Board asked the General Manager request a letter from the insurance company to detail coverage on the speed humps. She reported that the current generator is under repair. The homeowners’ petition of 30<sup>th</sup> Ave. was addressed. She noted that a second complaint was received by the County regarding an alleged fugitive dust infraction. She asked for approval to send out a letter from Ivan Van Leer, Esq.

*Elizabeth Weatherford made the motion to accept the sample letter written by Mr. Ivan Van Leer, Esq. as a response to the allegation of fugitive dust, with an additional copy to be sent to the petitioners. Dale Watson seconded the motion. Unanimously approved. Motion carried.*

The Board, by consensus, asked that the request for proposals on hauling be postponed until the next meeting. The Board asked that the monthly report on the hours of equipment usage be reinstated. The Board asked that the position of Caretaker for the Activity Center be advertised. The General Manager asked for permission to close the Activity Center to the public when it is rented for private functions.

*Leslie Estep made the motion to close the Activity Center to the public when it is rented for private functions. Dale Watson seconded the motion. Vote in favor: Leslie Estep, Dale Watson, Judy Sumter, June Conant. Vote Against: Elizabeth Weatherford, Ken McGilvray, Francis Ganon, Keone McAllister, Ron Vizzone. Motion lost.*

The Board discussed merit increases.

*Judy Sumter made the motion that merit increases be delayed for all employees at this time. Leslie Estep seconded. Vote in favor: Elizabeth Weatherford, Ron Vizzone, Leslie Estep, Ken McGilvray, Francis Ganon, Keone McAllister, June Conant, Judy Sumter. Dale Watson abstained. Motion carried.*

The Board discussed a comparison of Ceridian vs. Pro service Hawaii. Luahiwa Namahoe from Pro Service Hawaii fielded questions.

*Judy Sumter made the motion to accept Pro Service Hawaii for the following year. June Conant seconded the motion. Vote in Favor: Elizabeth Weatherford, Keone McAllister, Leslie Estep, Judy Sumter, June Conant, Dale Watson. Vote against: Ken McGilvray, Ron Vizzone, Francis Ganon. Motion carried.*

The General Manager filed a sample letter to be used for the purpose of collections. June Conant asked to review the letter with Mr. Van Leer, Esq.

- IX. President's Report:** Discussion ensued over two letters received from the President regarding 1) compliance to bylaws regarding possible conflicts of interest; 2) the authority of the General Manager to hire and fire employees without prior approval from the Board Executive Committee. Mr. Vizzone clarified that the letters were for informational purposes only.

*June Conant made the motion that Ms. Morgan Sky be kept as Webmaster until the Board makes a decision about what will be done in the future. Elizabeth Weatherford seconded the motion. Vote in favor: Elizabeth Weatherford, Francis Ganon, Dale Watson, Leslie Estep, June Conant, Keone McAllister, Ken McGilvray, Judy Sumter. Ron Vizzone abstained. Motion carried.*

*Dale Watson made the motion that Mr. Tommy Spencer continue to use his truck for hauling until the Board can vote on competitive bids. Leslie Estep seconded the motion. Vote in favor: Elizabeth Weatherford, Leslie Estep, Dale Watson, Judy Sumter, June Conant. Vote against: Ron Vizzone, Keone McAllister, Ken McGilvray, Francis Ganon. Motion carried.*

*Judy Sumter made the motion that the Board call a Special Meeting for next Wednesday at 6:00 p.m. to discuss issues related to hauling. Elizabeth Weatherford seconded the motion. Unanimous approval. Motion carried.*

**X. Unfinished Business:**

- a) Motions Log – The following are to be updated: #24 Phase II completed; #231 and #220 are the same motion and are completed; #224, #225 should be eliminated; #12 resolved; #20 completed; #177 completed; #239, 240 completed; #167 completed; #253 completed.
- b) Truck Hauling – will be discussed at the special meeting next Wednesday.
- c) Pro Service Hawaii – was resolved during the General Manager's Report.
- d) Maintenance Shop Bathroom – reviewed during the General Manager's Report.

- e) Radios – The General Manager reported on the bids received. Discussion ensued. It was suggested that as an alternative, cell phones continue to be used through a “family plan”. The Board asked the General Manager generate a comparison of expenses for both radios and cell phones.

**XI. New Business:**

- a) Fiscal Year Budget 2010-2011 – Mr. McGilvray reported that the Finance Committee will report back to the Board at a later time.

*Judy Sumter made the motion to form an Expense Review Committee to review expenses and report back to the Board at the October meeting. Elizabeth Weatherford seconded the motion. Unanimous approval. Motion carried.*

- b) Road Maintenance Activity Recap – was reviewed during the General Manager’s Report.
- c) Motion to fix a time to adjourn –

*Judy Sumter made the motion to fix a time of 9:00 p.m. to adjourn the monthly Board meetings. Leslie Estep seconded the motion. Vote in favor: Elizabeth Weatherford, Leslie Estep, Dale Watson, Francis Ganon, Ron Vizzone, Keone McAllister, June Conant, Judy Sumter. Vote against: Ken McGilvray. Motion carried.*

- d) The Conch –

*Dale Watson made the motion to ask the Editor of the Conch, Rod Thompson, to review with the Board materials before publishing. Elizabeth Weatherford seconded the motion. Discussion ensued. Mr. Thompson was asked to voice his opinion.*

*Vote in favor: Dale Watson. Vote against: Ron Vizzone Francis Ganon Ken McGilvray. Vote abstaining: Judy Sumter, June Conant, Elizabeth Weatherford, Leslie Estep, Keone McAllister. Motion lost.*

*Ken McGilvray called for an executive session to discuss a personnel issue at the end of the Special Meeting. President ruled in favor.*

**XII. Announcements:**

- a) Next Board Meeting: October 20, 2010 at 6:00 p.m. in the Library.
- b) Next General Membership Meeting: Sunday, October 31, 2010 – 3:00 p.m.

**XII. Adjournment of Meeting:** The President called the meeting adjourned at 9:55 p.m.

Respectfully Submitted:

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Denise Warner, Recording Secretary

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Date

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Elizabeth Weatherford, Board Secretary

\_\_\_\_\_  
Date

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