

**Hawaiian Paradise Park Owners Association
The Board of Directors Meeting on February 16, 2011
Minutes**

I. Call to Order: Vice-President June Conant called the meeting to order at 6:00 p.m.

II. Roll Call:

- a) Board of Directors: June Conant, Vice-President; Ken McGilvray, Treasurer; Elizabeth Weatherford, Secretary; Judy Sumter, Keone McAllister, Leslie Estep, Alan Dale Watson.
- b) Guests: Bruce Derrick, Joan Galante, Jackie Langlais, Barbara Robertson, Ron Robertson, Tommy Spencer; also present, Scott Reilling, General Manager.

III. Approval of the Agenda: The agenda was reviewed and amended.

Elizabeth Weatherford moved to approve the agenda. Judy Sumter seconded the motion. Unanimous approval. Motion carried.

IV. Owner Input:

- a) Bruce Derrick – asked for clarification on the Treasurer’s Report from December.

V. Approval of Minutes:

- a) The Minutes of the Board of Directors Meeting of January 19, 2011 were reviewed.

Elizabeth Weatherford moved to accept the Minutes of the Board of Directors Meeting on January 19, 2011. Judy Sumter seconded the motion. Vote in favor: Judy Sumter, Elizabeth Weatherford, Keone McAllister, Ken McGilvray, Leslie Estep, June Conant. Dale Watson abstained. Approved and motion carried.

VI. Committee Reports:

- a) Paving – The General Manager and the Treasurer met with HPP Attorney Mr. Ivan Van Leer, Esq. and verified that it was appropriate to send out a letter to the Bond Company notifying them of the final punchlist and possible materials substitutions.

Ken McGilvray moved to send the letter dated February 17, 2011 to the Bonding Company. Unanimous approval. Motion carried.

- b) Nominating – Judy Sumter requested additional members to serve on the Committee to help with the 2011 elections for districts 5, 7 and 8.

VII. Treasurer’s Report: Mr. McGilvray reviewed and filed the Treasurer’s Report.

<u>TOTAL CHECKINGS/SAVINGS</u>	<u>\$7,373.091.10</u>
<u>CONSTRUCTION FUND (for paving)</u>	<u>\$4,391,786.09</u>

Mr. McGilvray reported that collections continue on accounts owing \$2,000 or more. He asked the Board to consider reducing the mileage reimbursement to \$0.33/mile.

Ken McGilvray made the motion to set the mileage reimbursement to \$0.33/mile for employees authorized by the General Manager. Elizabeth Weatherford seconded the motion.

Judy Sumter amended the motion to set the mileage reimbursement to \$0.51/mile. Vote in favor: Dale Watson, Leslie Estep, Keone McAllister, Judy Sumter, June Conant. Vote against: Ken McGilvray, Elizabeth Weatherford. Motion carried.

VIII. General Manager's Report: Mr. Reilling reviewed and filed the General Manager's report. He reported that the Matson program for the one time per year rubbish removal will not work for HPP as it would require volunteers to unload the garbage from the Matson box. He also reported that positive feedback has been received from the installation of speed humps on the test section on 30th. Boulders are placed on 17th at the Park south boundary to prevent vehicular traffic. Mr. Reilling noted he will be informing the Police and Fire Departments that there is no longer an entrance point to state land.

IX. Unfinished Business:

- a) Motions Log – The Motions Log was updated as follows: Tracking #219, 265 completed; #183, 306, 307 to be deleted.
- b) Selection of Cell Phones for Field Crew – The General Manager presented two plans for consideration: AT&T \$99/month for three phones and 700 minutes versus Verizon at \$80/month for three phones and 700 minutes. It was noted that the Resilience Committee still uses the radios used previously by ENET.

Elizabeth Weatherford made the motion to approve the Verizon Plan at \$80/month for 700 minutes for three phones. Dale Watson seconded the motion. Vote in favor: Dale Watson, Leslie Estep, Keone McAllister, Judy Sumter, June Conant, Elizabeth Weatherford. Vote against: Ken McGilvray. Motion carried.

- c) Proposed County Park in HPP – June Conant reviewed recent correspondence from the County which asks for a letter from HPP stating that if the park is built, no road fees will be charged to the County. The Board decided by general consent to table the discussion until the next Board Meeting.

X. New Business:

- a) Consider Road Locations for Placement of Remaining Speed Humps – The General Manager noted that the test area on 30th was successful and asked the Board decide where to use the remaining speed humps. The Board agreed that the General Manager should present a plan to the Board for placement of the remaining speed humps.
- b) Consider Which Roads to be Paved in Phase IV – Discussion ensued on the criteria for road paving. The Board asked Mr. Spencer to determine which road in the area between 7th and 16th would meet the criteria for paving.

- c) Phase III Punchlist – Mr. Reilling, General Manager and Mr. Paul Nash, Engineer reviewed the amended punchlist with the Board, which includes signature lines for Loeffler and Mr. Nash. It was noted that once the Board accepts this punchlist, retainage and surety is released to Loeffler.

Ken McGilvray moved to accept the amended Phase III punchlist. Dale Watson seconded the motion. Unanimous approval. Motion carried.

- d) Proposed Form: “Agreement between Owner and Contractor” – The General Manager reviewed a proposed form along with a Contract Information Sheet, a Lien Waiver, a Project Closeout Checklist, and a Memorandum of Delay.

Keone McAllister moved to accept the proposed forms under “Agreement between Owner and Contractor”. Elizabeth Weatherford seconded the motion. Unanimous approval. Motion carried.

- e) Fuel Tax Bill 1626 – Elizabeth Weatherford announced she will create a draft letter to send to the Chairman of the Finance Committee in support of Bill 1626.

XI. Announcements:

- a) Next Board Meeting: March 16, 2011 at 6:00 p.m. in the Library.
b) Next General Membership Meeting: February 27, 2011 at 3:00 p.m. at the Activity Center.

XII. Adjournment of Meeting: The meeting adjourned at 7:50 p.m.

Dale Watson moved to adjourn the meeting. Judy Sumter seconded the motion. Unanimous approval. Motion carried.

Respectfully Submitted:

Denise Warner, Recording Secretary

Date

Elizabeth Weatherford, Board Secretary

Date

Motions Log

Elizabeth Weatherford moved to accept the Minutes of the Board of Directors Meeting on January 19, 2011. Judy Sumter seconded the motion. Vote in favor: Judy Sumter, Elizabeth Weatherford, Keone McAllister, Ken McGilvray, Leslie Estep, June Conant. Dale Watson abstained. Approved and motion carried.

Ken McGilvray moved to send the letter dated February 17, 2011 to the Bonding Company. Unanimous approval. Motion carried.

Judy Sumter amended the motion to set the mileage reimbursement to \$0.51/mile. Vote in favor: Dale Watson, Leslie Estep, Keone McAllister, Judy Sumter, June Conant. Vote against: Ken McGilvray, Elizabeth Weatherford. Motion carried.

Elizabeth Weatherford made the motion to approve the Verizon Plan at \$80/month for 700 minutes for three phones. Dale Watson seconded the motion. Vote in favor: Dale Watson, Leslie Estep, Keone McAllister, Judy Sumter, June Conant, Elizabeth Weatherford. Vote against: Ken McGilvray. Motion carried.

Ken McGilvray moved to accept the amended Phase III punchlist. Dale Watson seconded the motion. Unanimous approval. Motion carried.

Keone McAllister moved to accept the proposed forms under "Agreement between Owner and Contractor". Elizabeth Weatherford seconded the motion. Unanimous approval. Motion carried.