

**Hawaiian Paradise Park Owners Association  
The Board of Directors Meeting on January 18, 2012  
Minutes**

- I. **Call to Order:** Vice-President June Conant called the meeting at 6:00 p.m. Quorum was established. Elizabeth Weatherford served as Secretary. As Acting Chair, June Conant abstained from voting.
- II. **Roll Call:**
- a) **Board of Directors:** Ron Vizzone, President; June Conant, Vice-President; Ken McGilvray, Treasurer; Elizabeth Weatherford, Secretary; Verne Presnall, Margaret “Peggy” Stevens, Judy Sumter and Alan Dale Watson. Absent: Francis Ganon.
- b) **Guests:** Harold Ching, Bruce Derrick, Joan Galante, Peter Houle, Mayelin Stillwell, Diane Van Os; also present, Scott Reilling, General Manager and Denise Warner, Recording Secretary.
- III. **Approval of Agenda:**
- Ken McGilvray moved to accept the Agenda as amended. Judy Sumter seconded. Vote in favor: Unanimous approval. Motion carried.*
- IV. **Owner Input:**
- a) Bruce Derrick – asked for the Board’s view on ownership of the right-of-ways in Increment I.
- V. **Approval of Minutes:**
- a) **Board Meeting of December 21, 2011 –**
- Elizabeth Weatherford moved to accept the Minutes of December 21, 2011 as amended. Ken McGilvray seconded the motion. Vote in favor: Unanimous approval. Motion carried.*
- VI. **Committee Reports:**
- a) **Parks –** Peggy Stevens noted that a sign-up meeting will take place after the General Membership Meeting in February. June Conant reported that the County cannot deed the parcels by the ocean to HPPOA, but a lease is possible.
- b) **Paving –** Francis Ganon expressed concern over the lack of progress from Yamada and Sons.
- VII. **Treasurer’s Report:** Ken McGilvray presented a review of the Treasurer’s Report. He noted that collections from outstanding road fees have risen to 84.3%, which is an increase from last year. The Treasurer was asked to seek advice from counsel on the use of Coqui Eradication funds for removal of albizias, since there appears to be a connection between coquis and albizias.

**Construction Fund (available for paving)** **\$4,237,992.39**

**Total Checking/Savings and Construction Funds** **\$7,893,542.30**

**VIII. General Manager's Report and Road Supervisor's Report:** Scott Reilling reviewed the monthly report, including the Monthly Roadway Maintenance Report. He noted that the mower had broken down several times in January. He reported that Puna Rock would be providing truck hauling services in January as part of the cost comparison analysis. Peggy Stevens expressed concern that the truck drivers used by Puna Rock should not be employees of HPPOA, which would cause a conflict of interest. The Board agreed by general consent to table further discussion on truck haulers until the cost comparison could be completed. Additionally, the Board reviewed the job descriptions for Administrative Assistant I and II.

**IX. Unfinished Business:**

- a) Motions Log (on-going) – No changes were reported.
- b) HPP Volunteer Fire Department's Proposal to Affix Reflective Street Numbers – No new information was available.
- c) Review Safety Program for Right-of-Way Clearing – The Board reviewed and amended the letter to inform lot owners of right-of-way encroachment issues.
- d) Request by Lindo on 19<sup>th</sup> to Cut and Chip Alibizia Trees for Composting – No proposal was received to date.
- e) Update on Second Mower – The General Manager advised the Board of his intent to rent the Dixie Chopper in order to demonstrate its effectiveness as a blade mower.

**X. New Business:**

- a) Call for Accounting and Costs for the QB Conversion to Date and Estimated Ongoing Costs – To be determined.
- b) Road Maintenance Fee Increase for Lots with Special Permits – The General Manager reviewed a potential road fees increase for lots with special permits, such as businesses, schools and churches, as well as lots with non-permitted business activities and lots with more than one residence.
- c) Discuss Using the Office as a Police Substation – The Board reviewed Fred Blas' request to consider allowing the Office to be used during off hours as a place for the police officer on duty in the Park. The Board agreed by general consent to ask that Fred Blas also consider the Fire Station.
- d) Discuss Using the Activity Center for a Regional Meeting Place, "Commanders Meeting" – Fred Blas has requested use of the Activity Center free of charge for the quarterly Police Commanders Meeting. The Board requested more information.
- e) Consideration of a New Board Policy – June Conant presented a draft policy on HPPOA Board Member Functions, Responsibilities and Code of Ethics. The Board agreed to further this discussion at a future time.

**XI. Announcements:**

- a) Next Board Meeting: Wednesday, February 15, 2012 at 6:00 p.m. in the Library.
- b) Next Membership Meeting: Sunday, February 26, 2012 at 3:00 p.m.
- c) Ron Vizzone announced (via letter) that he would not be running for re-election.

**Adjournment of Meeting:** The meeting adjourned at 8:30 p.m. *Elizabeth Weatherford motioned to adjourn. Dale Watson seconded. Vote in favor: Unanimous approval. Motion carried.*

Respectfully Submitted and Approved:

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Denise Warner, Recording Secretary of Minutes

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Date

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Elizabeth Weatherford, Secretary

\_\_\_\_\_  
Date

**Motions Log**

*Elizabeth Weatherford moved to accept the Minutes of December 21, 2011 as amended. Ken McGilvray seconded the motion. Vote in favor: Unanimous approval. Motion carried.*