

*Approved Minutes*  
**HPPOA Board of Directors Meeting**  
**February 19, 2014**

**Call to Order:** The meeting was called to order at 6:00 pm by President, Larry Brennan.

**Roll Call:**

**Board of Directors:** Larry Brennan, **President**, District 9; June Conant, **Vice President**, District 6; Terry Michels, **Secretary**, District 3; Joan Galante, **Treasurer**, District 4; Bill Newman, District 8; Verne Presnall, District 7; Judy Sumter, District 5; Francis Ganon, District 1 absent.

**Guests present:** Mayelin Stillwell, John Seastrom, Bruce Derrick, Gregg Datlof, Alan Simon, Susan Thomas, Evan Pfaff, Jack Brown, Rev. Dr. William H. Knight, Leilani Bronson-Crelly, Allen Dale Watson

Scott Reilling, General Manager was also present.

There was discussion of the lack of Recording Secretary for this meeting and whether meeting could proceed. Terry Michels reported needed unbiased third party to record minutes. Larry Brennan stated Scott Reilling could get minutes transcribed and secretary could review for accuracy. Meeting proceeded.

**Approval of Agenda:** June Conant amended agenda to include guest speaker, Gregg Datlof. Scott Reilling added special use auto repair shop on 33<sup>rd</sup> Ave. **June Conant moved to approve agenda as amended. Judy Sumter seconded. The motion passed by a vote of 5 for and one opposed (Bill Newman).**

Gregg Datlof made a presentation on a radio system and repeater of HPP emergencies. HPP had a similar system in the past. ENET equipment was purchased by Civil Defense. New equipment would be purchased by lot owners. Neighborhood Watch will donate half the cost (\$5,000 total). This system will require a Land-Mobile license. Board will vote on this later in the agenda.

**Appointment of new Director for District 2:** There were three candidates for District 2: Dale Watson, Bruce Derrick and Leilani Bronson-Crelly. Dale Watson was not present. Bruce and Leilani presented their experience and goals as a representative for District 2. The Board voted by secret ballot and Bruce Derrick was appointed and sworn in as representative for District 2 and was present for the remainder of the meeting.

**President's report:** Larry Brennan bid farewell to the Board and owners. His suggestions for future boards were: training in basic finance and Roberts Rules of Order, creating goals for the coming year, Bylaws revision, and accountability of elected officials.

**Approval of Minutes** from January 15, 2014: Judy Sumter moved to change "her" term to "his" and HRN to HR Committee. Joan Galante moved to change page 3 regarding road conditions board approval because of needing board approval of vendor. **June Conant moved to approve minutes as amended and Joan Galante seconded. The motion passed unanimously.**

### **Owner Input:**

Leilani Bronson-Crelly asked who was doing the minutes of this meeting. The recording secretary was a “no show”. Terry Michels read from the Bylaws regarding recording secretary. The president stated as the minutes were being recorded, general manager could get someone impartial to transcribe them with secretary review. Discussion followed as to where we could find a recording secretary. Leilani Bronson-Crelly requested the office purchase a time and date stamp so all paperwork could be documented more precisely. General Manager stated could add time and initial to the current date stamp.

### **Committee Reports:**

1. **Parks:** Verne Presnall reported on playground equipment. He did visit Leilani Estates as recommended and recommended any equipment bought, needs to be covered.
2. **Paths:** John Seastrom discussed Bike Safety Program on February 23<sup>rd</sup> before the General Membership Meeting. The committee is getting bids for surveying Hilo boundary of hui. There is a possible volunteer driver and D9 to clear a perimeter path around the hui.
3. **Road Testing:** Larry Brennan reported there is a plan to test half mile segments on same roads over a 6-8 month reporting period. **Larry Brennan moved to maintain the test road program and produce formal written document and continue to use Evan Pfaff, our engineer. June Conant seconded and the motion passed unanimously.**
4. **Road Traffic Safety:** Mayelin Stillwell thanked Larry Brennan. She also reported on sign inventory in maintenance shed. She will give Scott Reilling an inventory list. She made a correction on December 2013 minutes. Should read Kaloli Point had not been maintained for 1 year (not 2 years). She read a proposal regarding legality of encroachments into HPPOA easement and suggested legal advice. **Bill Newman moved to allow the Road Traffic Safety committee to seek and screen potential vendors (attorneys) and make recommendations to the board. Bruce Derrick seconded. The motion passed by a vote of 5 for: Judy Sumter dissented.**
5. **Nominating:** Leilani Bronson-Crelly thanked Larry Brennan. There are 6 districts up for election. Invitations were sent but did not receive many responses. Committee is hoping for more responses by the March 14<sup>th</sup> deadline.
6. **Community Action:** Terry Michels reported a core group of 10 people to date on the committee. This is a long term committee updating the HPPOA Master Plan. The next meeting is scheduled for March 2<sup>nd</sup> at 1:00 pm in the HPPOA library.

### **Treasurer's Finance and Committee Report:**

Joan Galante gave a detailed report and spoke about delinquent accounts, doing an extra billing, and assistance with delinquent Japanese accounts.

#### **Bank Balances as of January 31, 2014-**

<b>Savings, Checking, Investment &amp; Bond Reserves-</b>	<b>\$3,968,915.72</b>
<b>Bond Construction (available for Paving)-</b>	<b>\$1,544,084.12</b>
	<b>\$5,512,999.84</b>

Bill Newman requested a glossary of terms for understanding the financial report. Bill Newman moved to put a one page financial summary on the web. Bruce Derrick seconded. There were 2 for (Bill Newman and Bruce Derrick), 4 against (Verne Presnall, Judy Sumter, June Conant, and Joan Galante) and 1 abstained (Terry Michels). The motion did not carry.

### **General Manager's Report and Road Supervisor's Report:**

Scott Reilling spoke about spraying herbicide, dropping material, collections and maintenance on the road equipment. Judy Sumter inquired about road maintenance schedule for filters and fluids and cost of new welder.

**Unfinished Business:** Bill Newman brought up former director's motion for HI 5 to come and pick up rubbish. Bruce Derrick agreed to contact former director to get the name of the company who agreed to haul.

**Motions Log:** The January 24, 2014 Special Meeting motions need to be included in the Motions log.

**Old Business:**

1. Phase V Paving: The clearing and grubbing is currently underway by Ludwig Construction. HPP staff will start the sub-grading tomorrow, February 20, 2014. **Terry Michels moved to sign the Yamada contract for Phase V paving. Bill Newman seconded. The motion passed unanimously.**
2. Update on Clearing and Grubbing Contract: Clearing and grubbing are on schedule. There are issues regarding encroachments in 26<sup>th</sup> Ave right of way. Scott Reilling asked that the executive committee meet with him at the site and decide if the trees need to come out.
3. Albizia Eradication plan: Recommend milestone for albizia eradication.
4. Discuss the use of Frank Huff Agency for collections on Judgments: **Terry Michels moved to take a sample of 5 accounts to the Frank Huff Agency to resolve. Joan Galante seconded. The motion passed unanimously.**
5. Conduct Policy Review: Discussion of whether to review and then approve next meeting and decision was made to discuss now. **June Conant moved to approve the Conduct Policy as presented. Judy Sumter seconded. The motion passed unanimously.**
6. Preferential Voting Review: June reviewed packet she wants to present at the General Membership Meeting on February 23, 2014. **June moved to present the Powerpoint Presentation regarding Preferential Voting at the February 23, 2014 General Membership Meeting. Terry Michels seconded. The motion passed unanimously.**

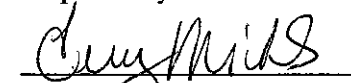
**New Business:**

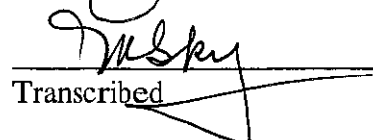
1. Discuss "Speed Enforced by Radar" signs: Bruce Derrick reviewed cost of signs to put at the top of subdivision. **Bruce Derrick moved to approve the purchase of 4 "Speed Enforced by Radar" signs. Terry Michels seconded. The motion passed unanimously.**
2. Request for Special Use Permits: Rev. Dr. William H. Knight presented material around his request for special use permit for the Open Arms Church. **Judy Sumter moved to endorse the special use permit for the Open Arms Church and June Conant agreed to write a letter to appropriate agency prior to the 2/26/14 deadline. Bill Newman seconded. The motion passed unanimously. Bill Newman moved to endorse the special use permit for the Auto Repair Shop on 33<sup>rd</sup> Ave. Verne Presnall seconded. The motion passed unanimously and June Conant agreed to write a letter of support.**
3. Purchase of radio system and repeater: Gregg Datlof had presented earlier in the meeting. The board unanimously agreed to table a vote until next meeting.

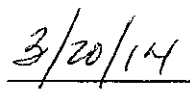
The next Board of Directors Meeting is scheduled for March 19, 2014 at 6 pm and the General Membership Meeting is scheduled for February 23, 2014 at 3:00 pm.

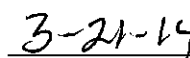
The meeting adjourned at 9:38 pm.

Respectfully submitted and approved:

  
Terry Michels, Secretary

  
Transcribed

  
Date

  
Date

### **Approved Motions Log for 2-19-14**

**June Conant moved to approve agenda as amended. Judy Sumter seconded. The motion passed by a vote of 5 for and one opposed (Bill Newman).**

**June Conant moved to approve minutes as amended and Joan Galante seconded. The motion passed unanimously.**

**Larry Brennan moved to maintain the test road program and produce formal written document and continue to use Evan Pfaff, our engineer. June Conant seconded and the motion passed unanimously.**

**Bill Newman moved to allow the Road Traffic Safety Committee to seek and screen potential vendors (attorneys) and make recommendations to the board. Bruce Derrick seconded. The motion passed by a vote of 5 for: 1 against, Judy Sumter dissented.**

**Terry Michels moved to sign the Yamada contract for Phase V paving. Bill Newman seconded. The motion passed unanimously.**

**Terry Michels moved to take a sample of 5 accounts to the Frank Huff Agency to resolve. Joan Galante seconded. The motion passed unanimously.**

**June Conant moved to approve the Conduct Policy as presented. Judy Sumter seconded. The motion passed unanimously.**

**June Conant moved to present the Powerpoint Presentation regarding Preferential voting at the February 23, 2014 General Membership Meeting. Terry Michels seconded. The motion passed unanimously.**

**Bruce Derrick moved to approve the purchase of 4 "Speed Enforced by Radar" signs. Terry Michels seconded. The motion passed unanimously.**

**Judy Sumter moved to endorse the special use permit for the Open Arms Church and June Conant agreed to write a letter to appropriate agency prior to the 2/26/14 deadline. Bill Newman seconded. The motion passed unanimously.**

**Bill Newman moved to endorse the special use permit for the Auto Repair shop on 33<sup>rd</sup> Ave. Verne Presnall seconded. The motion passed unanimously and June Conant agreed to write a letter of support.**