

**Hawaiian Paradise Park Owners Association
Board of Directors Meeting January 15, 2014
Approved Minutes**

Call to Order: The meeting was called to order at 6:00 p.m. by Interim President, Larry Brennan.

Roll Call:

1. **Board of Directors:** Larry Brennan, Interim President, Dist. 9; Judy Sumter, Dist. 5; William 'Bill' Newman, Dist.8; Joan Galante, Dist. 4; June Conant, Treasurer, Dist. 6; Verne Presnall, Dist. 7; Terry Michels, Secretary, Dist. 3; [Francis Ganon, Dist 1, excused; Skip McAlister, Dist 2, absent.]
2. **Guests:** Scott Reilling, HPP General Manager; Leilani Bronson-Crelly, Mayelin Stillwell, Bruce Derrick, Evan Pfaff, Elizabeth Weatherford, John Seastrom, Derek Alatau, Chuck Maciel, Jason Sanborn, Marisa You, Kirstie Goin, retiring Recording Secretary; Theresa Latoski, incoming Recording Secretary.

Approval of Agenda:

*June moved to approve the agenda as presented. The motion passed unanimously

Discussion and Resolution of District 2 Directorship: Larry reported that he is not sure if Skip is on-island or not. No one on the Board has heard from Skip. Larry read a draft of a letter to Skip that Larry had written and emailed to all Board members for review and input. The letter informs Skip that he is no longer President and requests that Skip advise the Board of his intention in fulfilling his responsibility as Dist. 2 Representative. There was much discussion and input from Board members as to content of the letter. Larry will rewrite with new input and resend to the Board for final input before mailing.

Election of Vice President: June Conant withdrew from the Treasurer position.

*Larry nominated June Conant for Vice-President. The motion passed unanimously.

*Bill nominated Joan Galante for Treasurer. The motion passed unanimously.

President's Report/General Business:

1. Larry is working on a rough draft of a Conduct Policy with the HR committee. It is a far-reaching and comprehensive document which discusses how we should behave with each other. The next step is for the HR committee to say the document is complete enough to present to the Board for discussion.
2. Volunteer coordinator: Larry thinks this would be a good position to have and fill to take some stress off paid employees

Approval of Minutes:

June made a correction to something she said at the last meeting. Skip does not have two more years in his term, but since this is what she 'said' at the meeting we will put into brackets an editorial comment that the information was not correct.

Correction to page 3 street width from 18" to 18'.

*June moved to approve the minutes of December 18, 2013 as amended. The motion passed unanimously.

Owner Input:

1. Leilani Bronson-Crelly, Dist. 6, read a letter sent from property owner Garland V. Smith to Craig Crelly expressing his concerns about delinquent road fees, what process is used to prioritize road repair and whether resident input is considered in prioritizing road repair. Mr. Smith also commented that it had been two years since he wrote his original letter and that he has never received a response. Larry expressed his regret at the lack of response to Mr. Smith and said he will draft a response right away.
2. Bruce Derrick, Dist. 1, mentioned that the temporary stop signs might need to be redesigned as the present ones in buckets are falling over causing a possible hazardous condition. He mentioned that an 'A' frame style sign might be a better idea.
3. David Prager, Dist. 8, asked what set-back requirements are. Many numbers were suggested. Best to contact County Planning Dept. to get accurate information.

Committee Reports:

1. **Parks:** Verne reported he is researching playground equipment. Terry suggested Verne contact the person who gave the playground equipment presentation to HPP Board about 6 months ago. Leilani Bronson-Crelly suggested checking out Leilani Estates Playground equipment.
2. **Hawaiian Paths:** John reported that the Paths subcommittee meeting will be next week. The first public showing of the new path was .47 miles calling it a half mile trail located just behind the Hui.. Got feedback on how to improve path, may be planting fruit trees in the future and adding benches or signage. Bike Safety event flyer almost finished. Path committee is figuring out how best to distribute for best attendance for this event on February 23rd from 12 to 2:30pm. The Path committee has probable access to a donated D-9 for creating a 'Safe Circuit' walking/bike path on the back end of the HPP activity center parcel.

*June made a motion to allocate up to \$3,000 from the Non-Road funds to the Path committee to begin creating a biking/walking path around the perimeter of the HPPOA activity center parcel. Discussion. The motion passed unanimously.

3. **Road Traffic Safety:** Mayelin requested that the General Manager and the Road Crew Supervisor follow the sign installation policy that the Board passed over a year ago.
Mayelin brought up the potentially dangerous coconut trees on the corner of C & L and asked that Scott gets 3 bids from various tree removal companies to remove the trees, and present them at February's Board meeting.

An owner on dead end L Rd is having problems because right of way is not being trimmed back as far as it could be which is forcing cars to park in the right of way and block this owner's driveway . The proposal is to have the road crew schedule trimming along the road sides in this area and have 3 "No Parking" signs installed. The property owner will post 'No Parking' sign at drive. Scott Reilling and Bruce Derrick will go and inspect the site to confirm actions needed.

*Verne made a motion to get 3 bids for removal of coconut palms on corner of C & L streets. The motion passed unanimously.

June is working with police to enforce county traffic ordinances. She reported that there is currently a traffic speed policing experiment using stealth radar on 24th between Paradise and Kaloli. Police will soon be moving radar to 22nd for a couple of weeks. No tickets are to be issued as they are just counting speeders to see problem areas.

4. **Road Testing:** Larry sent memo to Frances, Judy, Bill, Dick Rhodes, Bruce, and owner of Acer water, and asked for response if they are still interested in being part of this committee to develop a test road process. Larry asked if they could meet on a Thursday night at 6pm in activity center library. He is waiting to hear back and prefers to communicate via computer. Also, if anyone present is interested in

Unfinished Business

1. **Bus Stops:** (unnamed bus stop) needs 'improving'. Larry asked whether the County pays any up keep in this area. June replied, "No, it's us." . Scott's crew to check. Bus stop needs to be moved. Derek asked about bus stop on 16th. Who authorized it? June and Scott replied, Lions or Rotary from Pahoa. Residents seem to like it. Discussion.
2. Judy had question about Board discussion back in February 2013 about Yamada paving contract which Tom Nickerson moved to table and it has not been revisited. This will be considered as part of discussion tonight with paving contract.
3. **Motions Log:** seems to be working well.

Old Business:

1. **Volunteer coordinator;** after feedback from the office staff and finance committee this issue has been taken off the table. Volunteers will be solicited as needed.
2. **Phase V Paving Grubbing contract:**

Bids opened	Willocks	\$167,264
	Loffler	282,600
	Sanborn	165,617
	Fujiyama	755,898
	Ludwig	119,600
	Yamada	498,432

Scott stated that all bids were over budget. There was much discussion.

*June moved that Evan Pfaff, Scott Reilling and any HPP directors who want to participate will meet with Ludwig Construction (lowest bidder) regarding their bid for grubbing and clearing for the next paving phase. If conditions and price are acceptable this group has the authority to award the contract. The motion passed unanimously.

3. Temporary plan for road material: Scott proposed we switch from Sanford's to Puna Rock for our gravel needs. Much discussion.

* Verne moved we get our delivered road rock material from Puna Rock temporarily, as we continue to do our road testing. The motion passed, with Larry voting no.

4. Albizia Eradication Plan: Larry reported that information has been sent to all Board members and is to be posted on the website once approved. The information in the plan was approved by Flint Hughes of the Forestry Dept.

*Larry made motion that the Board approve the 'Eradication Plan', subject to Morgan's 'fine tuning of grammar', for publication on the web. Discussion. The motion passed unanimously.

New Business:

1. Collections: Scott discussed his research regarding hiring Frank Huff agency as collectors for our small claims. This agency was referred by Sandra Song, our adjunct Real Estate attorney. He would like the Board's permission to give approximately 15 cases to the Frank Huff Agency. As we see positive results we can feed them more cases. June wants to try knocking on doors first and then turn uncollectibles to collection agency..

*June made motion to make an agreement with Frank Huff Agency to handle judgments to collect delinquent road fees. June to contact FHA and get written clarification that charges are no more than 40% per case. Also clarify items #8 and #9 on their contract. The motion passed unanimously.

2. Formal approval of Board endorsement of County Park Study: June and Larry went to a council meeting to talk about the \$300,000 plus \$40,000 for the Pohoiki boat ramp and swimming project proposed by Greggor Ilagan. It seems there is no money coming from the County for a park in HPP based upon a negative Council vote with Councilman Kern being the critical 'no' vote.

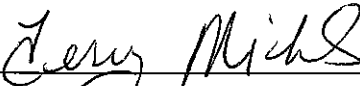
Announcements: Next Board meeting will be February 19, 2014 at 6pm in the Library.

Meeting adjourned at 9pm.

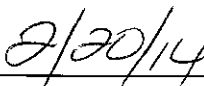
Respectfully Submitted and Approved:

Theresa Latoski, Recording Secretary

Date



Terry Michels, Secretary



Date

Motions Log 1-15-14

June Conant moved to approve the agenda as presented. The motion passed unanimously.

Larry Brennan moved to nominate June Conant for Vice President. The motion passed unanimously.

Bill Newman moved to nominate Joan Galante for Treasurer. The motion passed unanimously.

June Conant moved to approve the minutes of December 18, 2013 as amended. The motion passed unanimously.

June Conant moved to allocate up to \$3,000 from the Non-Road funds to the Path Committee to create a biking/walking path around the perimeter of the HPPOA Activity Center parcel. The motion passed unanimously.

Verne Presnall moved to get 3 bids for removal of coconut palms on corner of C & L streets. The motion passed unanimously.

June Conant moved to purchase an appropriate welder not to exceed \$2,500. The motion passed .

June Conant moved that Evan Pfaff, Scott Reilling, and any HPP directors interested meet with Ludwig Construction(lowest bidder) regarding their grubbing and clearing bid and if terms acceptable to this group, approve the contract. The motion passed unanimously.

Motions Log 1-15-14

Verne Presnall moved to allow Puna Rock to deliver road rock material temporarily as HPPOA continues to do road testing. The motion passed, with Larry Brennan voting "no".

Larry Brennan moved to approve the Albizia Eradication Plan. The motion passed unanimously.

June Conant moved to make an agreement with Frank Huff Agency to handle judgments to collect delinquent road fees as long as their charges will not exceed 40% per case. The motion passed unanimously.