

HPPOA Playground Committee Minutes – January 6, 2016

Approved on March 2, 2016

Members present: Leilani Bronson-Crelly, Randi Larzalere, and Judi Houle, Moani Pai-Paige, David Prager, Jim Bowers, and June Conant.

Meeting location: HPP Library

Chairwoman Judi Houle called the meeting to order at 5:10 p.m.

Judi Houle asked for several members to volunteer to contact three fencing vendors to get estimates for our project (Leilani will call Island Wide Fencing, David will call Mirandas and Judi will contact Home Depot). A fence would address safety and liability concerns. We will establish rules and hours that the playground is available.

The committee went outdoors and measured the site and placement of the fence. It was about 157 feet x 42 feet. Gate placements were considered - to include an 8 foot wide gate on the Pahoehoe side and a 3 foot wide gate on the Hilo side and a third gate measuring 3 foot wide facing the parking lot. Finally, the committee discussed parking stops (13) fronting stalls to keep cars from damaging the fence and playsets.

The committee needs to ask the Board of Directors to use HPPOA's jackhammer to make fence holes. Judi asked two members of the road crew to work on setting the fence in place – as they have commercial fencing experience. June suggested that we reach out on social media for helpers and volunteers to set up the playground equipment. Moani suggested that we contact Hawaii Car Stops (800-724-4308) to purchase parking stops, and David offered to call them.

Judi will make an assignment of tasks list and solicit volunteers at the February 28 General Membership meeting. She also suggested that we find a project manager to review the 99-page instructions manual. Jim offered to do any mathematical calculations.

Motion: June Conant moved to approve the December 2, 2015 minutes with Moani's corrections; Judi seconded the motion. Motion carried unanimously.

Leilani will remain on as the committee's secretary. Jim wondered if the committee could ask the Board for additional funds to pay a stipend for a project manager. He wants the project manager to provide a physical drawing for the site and equipment placement. Members suggested we target specific people in the Park for the job. Judi announced that she re-adjusted the site to measure: 129 feet x 37 feet.

Motion: Jim Bowers moved to seek viable project manager or engineer to supervise the project and provide site and equipment placement map; David Prager seconded the motion. Motion carried unanimously.

Moani asked if we had space to store the equipment until it is set up, June responded it could sit in the 40 foot shipping container. Judi offered space in her commercial warehouse. Moani suggested that the fencing go in last and start by spray-painting the perimeter. Judi offered orange construction fencing in the interim. Moani and Leilani encouraged the committee to understand our process in making the playground a reality.

There is a 90-day warranty with the play set. David suggested that there is paint that can be used to avoid graffiti.

The meeting adjourned at 7:05 p.m.

Respectfully Submitted By,

/s/ Leilani Bronson-Crelly, Secretary

