



HAWAIIAN PARADISE PARK OWNER ASSOCIATION (HPPOA)
FINANCE COMMITTEE (FC) MEETING

June 29, 2018

LOCATION: HPPOA LIBRARY

**** APPROVED MINUTE ****

Call to Order: 9:37 am

Roll Call:

<p><u>Directors</u> Tanya Seavers, Treasurer Leslie Blyth, ex-officio, Bd. President</p>	<p><u>Office</u> Don Morris - General Manager</p>
<p><u>Members</u> Steve Crawford Bruce Derrick Ken McGilvray Leonard Warden, Secretary Parker Nicholson (Absent) Shawn Merrill (Absent) Patrick Murdoch (Absent)</p>	<p><u>Guests:</u> Kathleen Shaw Mayelin Stillwell, D5</p>

Approve Agenda:

Steve Crawford moved to amend agenda adding discussion of forensic analysis to #4 on agenda and relocation of budget to #5 -motion carried and agenda approved

New Business

1. Establish Committee Meeting Date and Time

Establish committee mtg dates and time- motion carried to conduct mtgs on 2nd Tuesdays of the month @9:00 am -Confirmed by unanimous vote

2. Committee Vice-Chair; Discussion and Vote

Ken McGilvray-vice chair – Confirmed by unanimous vote.

3. Committee Secretary; Discussion and Vote

Leo Volunteered to be secretary. Confirmed by unanimous vote.



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4. Forensic Analysis

Steve recapped the history of the Forensic Analysis request and suggested that we submit a formal request asking the BOD to move forward with the analysis.

Discussion ensued:

Don – There is a lot of work to focus on in the office because of “end of year” tasks.

Leslie – We should review the budget first to determine if the funds are available.

Steve – Suggests inviting the analysis again to discuss cost of review.

Tanya – Disagreed, information we have received already should be sufficient. We don’t want to waste money.

Ken – Agreed with Tanya

Leslie suggest that we table the discussion for next meeting.

Steve – suggests we have bi-monthly meetings until we get the budget review completed

All agreed to meet again in 2 weeks.

5. 2018-2019 Budget

Discussion ensued:

Tanya - asked about signage

Someone said we should review the budget line by line.

Discussed upcoming health department commitment.

Discussed Agrabind product, rollout plan, schedule, training

Mayelin – suggest working on the dryer roads first closer to the ocean.

Bruce – requested list of fees

Tanya – requests record of deposits

Ken – agreed, requests budget be printed on cash basis

Leo – we should allow access to financial info by the vice-chair provided he is accompanied by the treasurer.

Leslie, Don, others, agreed that not an option according to the rules

Tanya – We will be reviewing the first 3 pages of the budget at our next meeting, line by line.

Bruce motions to adjourn the meeting.

Leo, Ken seconded.

Vote Unanimous

Meeting Adjourned 10:54 am

NEXT REGULAR MEETING: Tuesday, July 10, 2018, @ 9 PM