



FINANCE COMMITTEE MEETING MINUTES

(Tuesday, July 10, 2018)

(9 – 11 am Activity Center Library)

APPROVED

Committee Members:

Present: Tanya Seavers, Kathleen Shaw, Steve Crawford, Bruce Derrick, Ken McGilvray, Leonard Warden, Shawn Merrill, Patrick Murdoch

Absent: Leslie Blyth, Parker Nicholson

Other Present:

General Manager: Don Morris

Guest: Rosie Brown

Proceedings:

- Meeting called to order at 9:02 a.m. by Chair, Tanya Seavers
- Chair, moved to approve Agenda, seconded by Patrick Murdoch
 - Agenda was amended and approved, vote: unanimous
- Minutes for 1/30/18 and 2/13/18 were tabled for approval at next meeting
- Chair, Tanya Seavers moved to approve last meeting minutes, seconded by Patrick Murdoch
 - Minutes for 6/29/18 were amended and approved by vote: 6 Yea, 2 Abstain
- Forensic Analysis Discussion to request board to get analysis:
 - The history of the Forensic Analysis request was discussed and the authority to request the BOD to proceed was reviewed
 - Patrick Murdoch moved to table the discussion of the forensic analysis, seconded by Tanya Seavers. After lengthy and discussion all members agreed, we will could add a line item for the forensic analysis to the budget for one dollar when we recommend the budget to the BOD. Then, upon request from the BOD for the FC to find the money to pay for the audit, we will revisit the issue. Meanwhile, we will leave it on the agenda as old business.
 - no vote was taken.
- 2018-2019 Budget – Approve first 3 pages
 - In our last meeting members discussed and requested the office provide a record of deposits and to have the budget printed out on a Cash basis. Another request will be made to the office for reports. Members agreed to postpone the line by line review until next meeting.



HAWAIIAN PARADISE PARK OWNER ASSOCIATION (HPPOA)

- Ken McGilvray agreed to provide the Chair with a list of documents we need to accurately review the budget. The list will indicate how the report should be formatted.
- The Chair questioned the member about their knowledge of many of the line items on the budget report.
- The Chair discussed the need for a Capital Improvement Plan
- Treasures mission statement to the Finance Committee
 - My mission is to serve the membership and provide it support in assuring the finances of HPPOA are maintained effectively and efficiently, insurring future expenditures are thoroughly investigated and well thought out to be beneficial to the whole community while following the code of ethics of conduct working harmoniously with board staff and community members. Chair asked that all members attempt to get along.
- Steve Crawford moved to adjourn, second by Bruce Derick, vote: unanimously by 6 remaining members.
 - . Meeting Adjourned 10:54 am

NEXT MEETING: Tuesday, July 24, 2018, 9-11 am