

**Hawaiian Paradise Park Owners Association  
APPROVED – Board of Directors Meeting #2 Minutes  
July 18, 2018**

**I. Call to Order:** Vice President, Mayelin Stillwell (District 5) reconvened the Board of Directors Meeting #2 (of 2) to order on July 18, 2018 at 7:50 p.m. Quorum was established. The meeting took place in the HPPOA Hui Activity Center.

**II. Roll Call: Board of Directors:** Mayelin Stillwell, Vice President (District 5), Mary Couch, Secretary (District 2), Tanya Seaver, Treasurer (District 4), Kathleen Shaw (District 3), Larry Kawaauhau (District 1)-left for work@8:09 p.m.  
**Absent:** Chris Anderson (District 8), Leslie Blyth, President (District 7), David Roe (District 9), Craig Creely (District 6)-not yet allowed to be sworn in

**Owners:** Steve Crawford, Kathy Crawford, Bruce Derrick, Alexa Von Alemann, Judi Houle, Terri Stratton, Karen Stenland, Beth Evesong, Erhardt Autrata, Rosemary L. Brown, Leonard Warden, Mike Smith,

**III. Approve Agenda**

***Approved and Amended in Meeting #1 of 2 this evening [SEE PREVIOUS MEETING MINUTES].***

**IV. Approve Past Minutes**

**Kathleen Shaw (District 3) moved to table approval of past minutes. Larry Kawaauhau (District 1) seconded the motion.** Discussion: For time constraints due to Executive Session having been held previous to this meeting. **Vote: Yes-Unanimous. Motion carried.**

**V. President's Report** – Leslie Blyth's Report was read by VP Mayelin Stillwell because the President had an unexpected off island commitment – The letter welcomed the new faces to the board, stated that this board is dedicated to change for the better as they learn their required duties with hopes of the community's patience as they learn parliamentary procedures in their desire to serve, even though they have had a slow start, they intend to work on everything requested by the membership, committees, and the huge task of dealing with the roads. Transparency, communication, and financial spending are still our goal of improving our road situation, while fulfilling the Department of Health requirements.

The Finance Committee is up and working to review the budget. We have new committees with members stepping up to serve and that's hoped would be a positive movement for the community.

A reply was made in regards to a member's letter said to have been a complaint regarding the delay of District 6's representative being sworn in along with the rest of the board members. The President conveyed that she would not allow untrue accusations to occur and the complainers against District 6's newly elected representative was not that of a board member. She believes that all opinions are personal beliefs, not necessarily true or based in facts, and everyone is entitled to their beliefs; buts she would appreciate untrue statements not be presented as fact with thanks for all the community interest as the board now will try to do their very best.

**VI. Vice President's Report** – Mayelin Stillwell reported that the board has received membership mail box committee mission statement, which included the plan for a mailbox for everyone in the park.

She then read the Professional Management Committee's mission statement with their intended task to research, find bids and interview prospective management companies that might have qualifications to professionally manage HPPOA's administrative and road maintenance responsibilities for less than it costs now.

The Mission Statements will be uploaded and available on the website.

**Mary Couch (District 2) moved to read the proposed Membership Mailbox Committee letter to be sent to the USPS. Mayelin Stillwell (District 5) seconded the motion. Vote: Yes-5. Unanimous. Motion carried.**

**VII. The Membership Mailbox Committee letter to USPS** was read to the group and included information regarding the new point of contact being, Mike Smith along with a request from the USPS to please provide all contact info required for them to communicate with the USPS along with appreciation for the USPS's cooperation.

A discussion occurred regarding the letter and the portion giving Mike Smith "ALL" authority in the second line of the letter and was to be removed.

**Mary Couch (District 2) moved to approve the amended letter to the USPS with the word, "all" removed before it is signed. Tanya Seaver seconded the motion.** Discussion: [SEE DIRECTLY ABOVE] removing the word "ALL" in relation to giving Mike Smith "ALL" authority e.g. "ALL" was to be removed. **Vote: Yes-4, No-1 (Larry Kawaauhau/District 1).** Motion carried.

### **VIII. Pro Management Letter to Hawaiiana Management Company**

*\*This section edited to add verbatim transcription per August 2018 BOD Meeting Motion for clarification by Mayelin Stillwell (District 5) due to her refutation of the summarization of the events:*

...continues on from previous letter discussion regarding Mailbox Committee needing a letter approved by Board for sending out by that committee...

**Begins at Minute 8:38 of Meeting:**

**Mayelin Stillwell, Vice President (District 5):** and there is a second-parter [sic], almost, to that right? Under Mailbox Committee, we had put Professional Management for the same issue. We are asking, um, they are asking permission and I will read it. Um, this letter will go to Hawaiiana Management Company, uh, and, I had spoken to them some months ago and they said that they needed board approval before they would talk to the committee, so that's what this is basically about.

**Tanya Seaver, Treasurer (District 4):** Do I have a copy of this letter? Am I just not seeing it?

**Mayelin Stillwell (District 5):** [OVERLAPS] Uh, no, we'll get it to you. I'm going to read it aloud.

Terri Stratton, Pro Management Committee Chair: May I ask where that letter came from because, as far as I know, as the chair of that committee, I have not seen it nor has anybody else that I know of on the committee.

Mayelin: Oh. Well, can I read it aloud. Do you want to hear it?

Terri: Yes, I'd like to know what's going on, on our committee... [INTERRUPTED]

Mayelin: [OVERLAPS] Okay. This was to get the ball rolling so you all could contact them to get some data. That's all it basically was so I'll read it [OVERLAP]

Terri: The committee had already agreed on hiring someone.

Mayelin: Oh.

Terri: Yes, see this is what I'm saying...[INTERRUPTED]

**Mary Couch, Secretary (District 2):** Okay well maybe we...[INTERRUPTED]

Mayelin: But you need to have, do you have more than one bid?

Terri: The problem is because of this and we were in more of a time crunch to get it done.

Mary: Oh.

Terri: [OVERLAPPING] There's a lot going on that the board did not yet and has got to approve.

Mary: Why don't we [OVERLAPS] just give them a letter that gives them the authority to look into things.

Mayelin: Yes, that's what this is. It's just the authority to contact another company who was very adamant that they would not even speak to the committee unless the board approved it.

Terri: Oh. [OVERLAPS] I had no experience with this [OVERLAPS]

Mayelin: [OVERLAPS] So, the letter says, To Whom it May Concern; Hawaiian Paradise Park Owners Association located South of Hilo on the Big Island is currently interested in interviewing professional management companies to potentially manage our Association. At a recent meeting, the association membership voted to create a committee called the professional management research committee. This committee has been tasked to research management companies and conduct interviews with companies that are interested and qualified to manage our association. The board of directors HPPOA would appreciate Hawaiiana Management Company supplying to the PMRC, which is the Professional Management Research Committee contact information of a person representing your company. The committee will then contact your company representative. You may send your contact information to Steve Crawford, PMR Committee.

Terri: [SIGHS TWICE]

Mayelin: And then it says, Mahalo for your consideration and then I, I was gonna sign, to give permission so that your committee could contact this –

Terri: He is not the contact. You see, it's been kind of taken away and, this is just, I'm sure more than a few people would not agree with what is going on with this [OVERLAPS]

Mayelin: [OVERLAPS] Oh.

Terri: But let me say one thing about that letter, I'm fine with that letter, but it should come to the committee not to a specific person and number two, it should not be specific to Hawaiiana, if this is going to be a letter [OVERLAPS]

Unknown: [OVERLAPS] Oh.

Terri: [OVERLAPS] If we want more than one person to interview, then it should be very general so that it can be used for more than one [OVERLAPS]

Mary: [OVERLAPS] That's what I was trying to get at.

Terri: Um-mmm. He's been pushing for this place for a long time. They have no road experience whatsoever.

Mary: Okay.

**Larry Kawaauhau (District 1):** Let me ask you a question, let me ask some questions.

Tanya: The committee, it's a committee and it is there to ask everyone's opinions, not just one, so that's what we all have to respect when we're on a committee.

Mary: Yes, right, so [OVERLAP]

UNKNOWN: So, Larry wants to speak.

Larry: This committee that is making this decision to hire somebody else.

SEVERAL: They don't hire, they're researching.

Tanya: All of the committees do not have the authority to do that, they only bring the information to the board. [OVERLAPS]

Larry: I just want to bring that out to everybody, we're all homeowners, you guys are trying to hire somebody on the outside, no, no, just researching, you guys are going to try and hire somebody else, that's gonna cost more money [OVERLAP] –

Terri: No, no. If cost effective.

Mayelin: The point is to save us money Larry.

Mary: [OVERLAPS]

Larry: Some of us, Mary, come on.

Mary: Okay.

Larry: Some of us cannot afford, who's on fixed income, social security, just think about those people before you guys even just try throw everything out there because you guys don't like somebody.

Terri: This has nothing to do with liking somebody or not [OVERLAPS]

Larry: No, no, I'm just trying to voice my opinion.

Mayelin: Here's somebody from the committee who wants to say something. Leo did you want to say something?

Leo (Owner from audience): That's exactly what the intention of the committee is, is to make sure that we don't exceed the budget that we intend for the management of this place, so if they can't find something that's under budget that you guys can approve of, it doesn't happen, it's as simple as that and so their objective is just to do the research for you and put it on your plate so you can make the decision, but the objective is the money, nobody wants to spend more money. We want to spend less.

[OVERLAPS]

Larry: That's right, I pay too, and I don't want to pay more. [OVERLAP]

Mary: [OVERLAPS] Can I make a suggestion [SAID TWICE]. Would your committee be comfortable – I drafted this letter for Mike (referencing Mailbox committee chair). I could take that and make it more of a generic thing saying Hawaiian Paradise Park BOD is giving this committee, uh, permission to investigate [OVERLAP]

Tanya: [OVERLAP] She doesn't have a problem with the letter. She has a problem with, and I don't find fault with it at all, is that the response, the person that being in charge of getting any communication, is naming one person and the committee is not agreed to that one person being the contact. That person has decided to make himself the contact.

OVERLAPPING TANYA/LARRY/MARY

Larry: [OVERLAP] He's trying to take all the credit for someone else's work, right?

Tanya: [OVERLAP] That person has decided to make himself the contact. [OVERLAPPED]

Mary: [OVERLAP] Okay, so can we go ahead and agree to have a letter drafted and once they meet as a committee, the point of contact, I mean ideally, if, you know, one person contact, whoever your Chair is, is typically how it would go [OVERLAP]

Terri: To the committee. Period.

Larry: Exactly, to the committee, not just one person to take all the credit, you know what I mean [OVERLAPPED]

Mayelin: [OVERLAP] I just want to give a little background. I think what was going on here is that, um, they've waiting, you guys have been waiting a long time to even be able to reach out to anybody and I think what Steve was thinking, "oh, here's

the opportunity right now to get this through so we can at least reach out to another company and he pushed it through. That's all it was.

Terri: My problem with him doing that is that there's email. This is the first we've heard of this, so this is [OVERLAP]

Mayelin: [OVERLAP] Okay, he was just trying to meet our timeline, it's this board, sorry about that, but you, you're okay with that? We vote on this tonight, guys?

Terri: Without a specific name and without a specific committee member [OVERLAP] and without a specific [INAUDIBLE/OVERLAPPED]

Mayelin: [OVERLAPS] [INAUDIBLE] Oh. So, doing it generically. You mean without [OVERLAP]

Mary: [OVERLAPS] So, what I was suggesting [OVERLAP] is to give them the authority, a letter that basically said they would have the authority to get quotes from three management companies and that the committee would then present, you know, the committee, if they don't want to have one name as the point of contact they can [OVERLAPPED]

Mayelin: [OVERLAPPING] So, can we vote without seeing the letter, just as long as we know it's similar.

**Kathleen Shaw (District 3):** I was going to move, I think we should table this so we can see the letter and make sure the committee agrees [OVERLAPPING]

Tanya: [OVERLAP] I think that we should table it until the committee agrees to the letter.

Mayelin: But she's okay with it. Weren't you okay with it?

Larry: No, she's not.

Katherine Crawford (from audience): [OVERLAPS] I'm just gonna say something really fast, his name on the letter is irrelevant, his name is there because I was there when he did the letter, he crafted the letter. You can take his name off there – he's just showing he did it.

Mayelin: Okay, can we do that, so we can push this through? Okay let's do that.

Larry: That's what she said, put the Committee, not just one person!

Mayelin: Okay, so let's vote on that and we can vote on it right? This is already saved, we're gonna do this letter and we're gonna remove Steve Crawford's name and just have it be from the committee. And who is the email address contact though? Because he put the email address contact, if they wanted to write [OVERLAP]

Tanya: [OVERLAP] Wait, let us vote on this last one. If they need this answer so that they can move forward, let's vote on it.

Larry: I have to leave.

Tanya: No, then we don't have a quorum, let us vote on it and then leave.

Larry: Okay, sorry.

Tanya: I promise, you can then leave after that.

OVELAPPING MAYELIN/MARY

Mary: So, we want a couple of email addresses on there and then two email addresses that we'll get later?

Terri: We have Leslie. Leslie's on the committee. She's also on the board. That makes it simple.

Recording Secretary: So, have one board and one non-board member.

Mayelin: Okay, so what's on here right now is Steve with his phone number and address and then my name with my district number, so how would you [OVERLAP]

Mary: [OVERLAP] I think that Leslie was gonna be off the committee. [OVERLAPPING SEVERAL VOICES] No, she's automatically on it because she's President.

Mayelin: Let's just leave it as the PMR Committee and who's contact email do you want on here for that?

Unknown: The Chair.

Mayelin: Okay, so we'll do that?

Tanya: The Chair. Yes. Who's the Chair?

Terri: I am.

Mary: You're the Chairperson?

Mayelin: Okay, so we'll cross out that and we're gonna put Terri's email.

Terri: [OVERLAPPING] Put mine as one of the two.

Recording Secretary: So, it's Terri and Mayelin then?

Mayelin: So, Terri, we won't put it public, but we'll put yours and, you're okay with putting your phone number on, too?

Terri: Yes.

Mayelin: Okay so we'll put both.

Recording Secretary: Terri and Mayelin? Is that who it's going to be then?

Mary: No, just Terri.

Recording Secretary: But she said two. So?

Mary: We changed it [sic] mind.

Recording Secretary: I need clarity.

Mayelin: The reason a board member's name is on here [OVERLAP]

Terri: [OVERLAP] There should be two for more legitimacy.

Mayelin: [OVERLAP] Is to let these people know we have approved it. That's the point of it is.

Tanya: Just put it as Terri and Mayelin.

Recording Secretary: So, Mayelin and Terri, is that correct?

Mayelin: Yes.

Recording Secretary: Thank you.

Mayelin: So, we're not making any other changes and we're gonna vote for it. Okay? Alright, let's call for a vote.

Recording Secretary: No, let's make a motion.

Mayelin: Let's make a motion to approve [OVERLAP]

Mary: [OVERLAPPING] I move that we approve the modified letter for the Professional Management Research Committee.

Tanya: I second it.

Mayelin: Let's call for a vote.

Section ends at 19:55 minutes in.

**Kathleen Shaw (District 3) moved to table until the committee agrees to the letter.**

Kathy Crawford spoke for her husband, Steve Crawford, stating that because he had to leave she would speak in his stead and that it was okay to vote to remove Steve Crawford's name and have the letter be from the entire committee and also to remove him from being the email address contact person. Terri Stratton and Mayelin Stillwell's personal email information will be on the letter. **Mary Couch (District 2) moved to approve the modified (bid request) letter from the professional management research membership committee. Tanya Seaver (District 4) seconded the motion.** Discussion: [SEE ABOVE THIS MOTION] removal of the letter only going to Steve Crawford's choice of Hawaiiana Management to become a template for several choices to be sent this query letter from the committee. The group also agreed to remove Steve Crawford's personal contact information from his letter making him the contact person with Mayelin Stillwell. The template will include the Chairperson, Terri Stratton's personal email and Board member Mayelin Stillwell's personal email address. **Vote: Yes-5. Unanimous. Motion carried.**

**Larry Kawaauhau, District 1 left for work at 8:09 p.m. Quorum was lost at 8:09 Business Portion of meeting ceased, but reports were given from the various people and committees waiting to share their updates and information for the community.**

## IX. Treasurer's report

Thank you to the GM and Office staff for their assistance and cooperation while I am getting up to speed on the financials and processes.

Bank Balances as of the end of June 2018:

Total Checking, Savings, Investments and Bond Reserve: \$6,318,368.318. This is \$111,487.00 above what we had last month.

Total Accounts Receivables: \$2,351,837.60.

Allowance for Doubtful Accounts: \$1,156,426.31. This is a contra-asset account required by Generally Accepted Accounting Principles (GAAP) that records the estimated amount of receivables, which may not be collectible.

In January 2018 HPPOA billed approximately \$2.9 million for Road Maintenance. Of that, we have collected approximately \$2.3 million as of the end of June, or 80%. As of the end of June, there is an outstanding total of \$2.3 million to be collected: this amount includes billings that have yet to be paid for the current year and all prior years as well as finance charges, lien fees, transfer fees owed on property transfers, and other miscellaneous income.

There were 55 property transfers completed during the month of June.

Year-end adjustments still need to be made; because of this and adjustments to be recommended by the auditors, we will see significant differences between these financials and the audited financials.

**Statement Regarding Unaudited Financial Information:** The unaudited financial information set forth above is preliminary and subject to adjustments and modifications. The audited financial statement and related notes are to be included in our annual report for the year ending June 30<sup>th</sup>, 2018. Adjustments and modifications to the financial statements may be identified during the course of the audit work, which could result in significant difference from this preliminary unaudited financial information.

The Treasurer went on to report that upon researching the flag on the past audits, it turned out that one stipulated red flag was missing material needed by the auditor generated from the Finance Committee who had failed for several years

in their duty to generate and supply the missing piece of data that the auditor has needed each year since 2015 when a rule change required that information to be supplied. The note at the end of the audit explains that it has to be done, so the Finance Committee will be taking on the task of getting that done because it has to be done and they should have done it since 2015 when the flag appeared on the audit.

## X. Committee Reports

**1. Halloween in Paradise Committee** Chair Kathleen Crawford read their mission statement. [SEE ATTACHED/WEBSITE] They've had a meeting and will be having another one tomorrow. It's to be a family event. They're looking for donations and want to ask 15 retailers for free things for their event, so they wanted 15 copies of letter on HPPOA letter head so they could send it to the retailers. If we can't solicit soon we can't do it. They will try to get the board to do the vote by email. They are also requesting bylaw amendments so they can be a special project committee. They wanted a list of requirements to use the activity center for free, if they could get the date they wanted and because it's for the community, they wanted to ask the fee to be waived, but wondered if there were costs for having someone open and close the Hui? If, yes then other than that cost, it was felt by the chair that it should be free. Mary Couch stated that she will write to all the board members to clarify this event as approved by the board that they are a committee. The chair requested use of the center for their event from 3 p.m. to 9 p.m. on October 31.

**2. Bylaws Committee** – Mayelin Stillwell – I'm doing this for Steve (Crawford) since he had to leave.

Mayelin Stillwell: These are the ballots that the BLC is wanting to send out.

(Side conversation about who got the sheet and a check to see if all got it occurs)

Mayelin: And, as you all know, this was already voted on by the Membership in February, so it was supposed to go out in April, April 11<sup>th</sup>, it was supposed to go out, but the former board just sat on it and said it was in legal hands and we found out it never was, so they're trying again to submit this to the Board to ask us to mail this out to the entire membership. So what this entails is, now that we have it in our hands, our next step is, because the Bylaw Committee followed the bylaws, which is you present it to the Membership for vote, they got their 2/3rds vote, so the next step is, it goes, it's mailed out to the entire membership who votes. So, we're gonna have to get these printed up, and we have to get a ballot counting firm lined up, and they're requesting it be League of Women Voters who will receive the ballots and count them. And if we get 600 votes returned, we need 600 minimum, 2/3rds affirmative, it becomes a bylaw, automatically that day.

Mary Couch: Yah, we can't, unfortunately, do anything with this today because [INAUDIBLE/OVERLAP SEVERAL VOICES]: No we can't tonight.

Tanya Seaver: No, and I'd like to research this a lot more. [OVERLAP]

Mayelin Stillwell: [OVERLAP] No, there's no vote to be taken. There's no vote to be taken. It's just a matter of moving it through, scanning, the printing, so we need to talk about, you know, the money part of it, but it...[OVERLAP]

Mary Couch/Kathleen Shaw/Tanya Seaver: [OVERLAP] But we can't do it. [OVERLAPPING REPEATED] But we can't do it tonight.

Mayelin Stillwell: So. They're just submitting for us to the next, to take care of the next phase.

Recording Secretary: And you're wanting to send this to the rest of your new board then?

Mayelin Stillwell: And it's already been all approved by the membership.

Mary Couch: Yah, I put it in everybody's packets already, so [OVERLAP]

Mayelin Stillwell: Well, this is a new one [OVERLAP]. There was a typo in the previous [OVERLAP] one.

Tanya Seaver: [OVERLAP] I mean for us to get to the next stage, we have to go through the Finance Committee, [OVERLAP/INAUDIBLE WORD/POSSIBLY: "so"], it has to go through the Budget.

Mary Couch: Oh, okay. Well, then, I guess nobody has the new one. I don't know.

Mayelin Stillwell: Does anybody have one that was in your packet? This is, these is [SIC] the ones I just brought tonight.

Unknown: Yah.

Kathleen Shaw: You, got?

Mayelin Stillwell: Okay. Here's how you can tell if you have the current one; if my name is spelled incorrectly down here, throw that whole thing away [LAUGHS].

Tanya Seaver: M-A-Y-L-I-N?

Mayelin Stillwell: M-A-Y-E-L-I-N.

Tanya Seaver: No, you said, "incorrectly?"

Mayelin Stillwell: Yah.

Mary Couch: Okay. Is that the only typo that there was?

Unknown: Correct.

Mayelin Stillwell: Yes. You know how my name is spelled. M-A-Y-E-L-I-N. [OVERLAP]

Tanya Stillwell/Mary Couch: [OVERLAP] Yes.

Tanya Stillwell: So the one that's spelled wrong, is not good?

Mayelin Stillwell: Right.

Mary Couch: Okay. That's...

Tanya Stillwell: That was in the packet.

Kathleen Shaw: Both of them that I have are not good then.

Recording Secretary: So, then, the rest of your Board needs to have that corrected one.

Mayelin Stillwell: Okay, you can hand me over the ones [LOUD BANG] where my name is spelled incorrectly – get that out of the equation [LAUGHING] before it gets mixed up.

Mary Couch: Okay. So, everybody else's is wrong, too.

Mayelin Stillwell: Yah.

Mary Couch: That's not here.

Recording Secretary [TO: SECRETARY MARY COUCH]: So, will you send that out, or should I make a note that it'll be sent out?

Mary Couch: I think she, she's got them and I can put them in the office.

Mayelin Stillwell: Oh, what, you mean you want one?

Recording Secretary: No, I don't, but I'm just saying that they need to go to the rest of the Board, so I'm just trying to write down who's sending them to the rest of the Board because it's got a typo fix.

Mayelin Stillwell: Okay.

Mary Couch: I guess it'll be me, but I don't know how I'm gonna do it.

Unknown: Congratulations [LAUGHTER] Okay.

Kathleen Shaw: Okay, let's move on.

#### XI. Community Resource Reports - Judi Houle

- **Albizia workshop** this Saturday - They are trying to organize an event to get the cut trees on Maku'u treated. The arborists have treated many of them already the community event will be for us to learn.
- **Food Pantry** - Next Tuesday from 1:30 to 3:30. They serve 266 people last month. It's the 4<sup>th</sup> Tuesday of each month and help is needed to bag, starting at 11:30. They are in need of donations including: brown grocery bags, clothing, diapers, hygiene products and whatever else might be of help to those in need will be much appreciated.
- **Emergency Cert Team** has been helping in Pahoa as well as helping residents into the restricted area of Leilani.
- **Community Meeting & Lava Flow Update** happens every Tuesday, weekly at 5 p.m. at the High School Cafeteria. It would be good for an HPPOA board member to be there. We can ask questions at the end of the meeting, and afterward you can get face to face with all these different and important Representatives including Eileen O'Hara and Joy Buenaventura who are usually in attendance.
- **Emergency Radio and CERT Teams** are prepping for the August 25, last Saturday of the month, wherein they will be using the facility to prep their radio system. They are the only radio team on the island and we will be having visitors come to observe – we are working hard to be prepared for this event and in the event of a real emergency to be there for our community.
- Tomorrow night **Meet the Candidates** at the HAAS School in Pahoa. Primary is August 11 and the activity center will be used for all of that day. Vote; it's important to know your candidates.
- **Neighborhood Watch** – Sad report that Officer Bronson K. Kaliloa was murdered last night in Mountain View. Nixle can be accessed for alerts by going to Hawaii county police department – the alerts come with photos, vehicle, and other information. You can sign up and a number to call is given. You can also call crime stoppers to remain anonymous if you want to give tips to help solve crimes like this terrible loss. These are dangerous times with guns and drugs. Please sign up, so you can help.
- You can also sign up with **Hawaii county civil defense for Alerts**: We are in hurricane season, so hurricane preparedness guide is available. Please plan and have at least two weeks worth of supplies especially living on an island. The alerts are also to keep up with lava flow. You can learn by being in touch with that website.
- **The AED** form is ready and a registered nurse is ready to man the system, so Judi resubmitted the paper work to the board for their signature. The Governor just passed the Good Samaritan law, so the AED can be used to help another and the person administering the help will not be held responsible for reliability when using the system to help someone. The AED is a valuable tool to have at the hui. It will save a life.

#### XII. Owners input

Erhardt Autrata – I was a board member years ago and we had a grass cutter for the association, but it's a mess here. This is my road (picture shown) with potholes. Get a contractor to do the job. I don't think he's doing a good job with the roads. I gave photos of my road issues and the pile I ran into on 13<sup>th</sup> street. This is what I ran into because trees hang over and make a shadow, so I couldn't see the pile of rocks in the middle of my road when I came out. He claims I was speeding, but how can I speed? The material should have had cones or signage to alert that the material had been dropped but not yet rolled. He showed a picture of his radiator damage and stated it was lucky no one has been killed. I used to volunteer for this Community years ago and two people could do everything here on the roads.

*A discussion occurred because this has apparently been one of three incidents of this wherein two others had similar accidents. It was discussed and a belief that any truck driver who drops a load must leave a cone.*

**XIII. Finance Committee report** - Treasurer Tanya Seaver – The committee has established new meeting times and dates to the 2<sup>nd</sup> Tuesdays of the month between 9 a.m. – 11 a.m. They will be meeting bi-monthly in order to finalize reviewing the approved budget. They have revisited and will discuss the forensic analysis after reviewing the budget along with other duties of the committee including the 3 year capital improvement plan. She noted that the GM and staff have been helpful and assisting with documentation they are authorized to distribute without hesitation. She noted that per the bylaws only the Treasurer has access to some materials that the Finance Committee had been requesting and refused given by the office per the bylaws and their job descriptions, noting that is why the Chairman of the Finance Committee, per the bylaws, is a Board Officer and the Treasurer, to have access to the material that are to HELP the finance committee make decisions, but, by law, just as the office had noted in past, only the Board Officers are privy to certain data and not every financial document is to be given to the members of the Finance Committee. Then she showed a legal list of what the Community and the Finance Committee members have every right to per the State law and they have been given all those documents, only having not been given documents, which per the bylaws were not for them to access, exactly as the office had been stating per their job descriptions to withhold. The committee will be thorough with the tasks at hand and ensure the recommendations of the and to the BOD are valid.

#### **XIV. Old Business**

**1. Aggrebind** – They did a quarter mile, so, for the training with the company reprehensible. The GM was still on site as of 4:30 tonight to put the final seal coat and half the road is done. Hopefully, weather permitting, the other half will be done tomorrow. If it rains tonight, it will be on hold until the moisture content is to the right dryness. The Aggrebind representative did state that the warranty would be recognized, if there were any problems. There is an engineer that both sides agree on and they do actual tests that can be done to determine what happens. Worst case scenario we forget everything and lay it wrong, it falls apart, then we will have to prove that we did it right by them taking a core sample to measure the ratio of the Aggrebind combined with the product. If you follow the correct recipe and it falls apart, they'll warranty it. This is supposed to be a five year product and that is why 31<sup>st</sup> is a great road for the test because they get a lot of water and a hauler and tandem truck go over that area constantly, so when complete, then it's a wait and see thing, but we will have a good test with that stretch of road. They will only get through 31<sup>st</sup> with the representative because he leaves on Friday and it's been raining much of his time here. The board and GM will have to discuss and agree what will be done next. It's taken a bit to get it going over the weather obstacle and they had to build a spray bar from scratch for the water truck to distribute evenly. It wasn't on the truck or something that the Aggrebind representative mentioned was needed until he arrived, but in following what's been going on, so far, the time has been used efficiently. Two miles of product were purchased and the training is taking the man power from the roads right now. We need more than two guys to maintain roads despite a members comment previously that only two guys could take care of this entire subdivision. This is a very large subdivision and we need so many miles done per year, per the DOH. It needs a trial basis to see how it's going to hold up. A discussion of the process continued.

#### **XV. Announcements**

**Next scheduled BOD Regular Meeting is August , 2018 at 6:00 p.m.**

**Next General Membership Meeting is October 28, 2018 at 3:00 p.m.**

**XVI. Adjourn**

Mayelin Stillwell (District 5) moved to adjourn. Mary Couch (District 2) seconded the motion. Vote: Yes-Unanimous. Motion carried. Meeting adjourned at 9:44 p.m.

Respectfully Submitted:

---

Mary Couch, Secretary

---

Date

---

Susan Bambara, Recording Secretary

---

Date

#2

Motions Log for 7-18-18 BOD Meeting #2 of 2)

Kathleen Shaw (District 3) moved to table approval of past minutes. Larry Kawaauhau (District 1) seconded the motion. Vote: Yes-Unanimous. Motion carried.

Mary Couch (District 2) moved to read the proposed Membership Mailbox Committee letter to be sent to the USPS. Mayelin Stillwell (District 5) seconded the motion. Vote: Yes-5. Unanimous. Motion carried.

Mary Couch (District 2) moved to approve the amended letter to the USPS with the word, “all” removed before it is signed. Tanya Seaver seconded the motion. Vote: Yes-4, No-1 (Larry Kawaauhau/District 1). Motion carried.

Mary Couch (District 2) moved to approve the modified (bid request) letter from the professional management research membership committee. Tanya Seaver (District 4) seconded the motion. Vote: Yes-5. Unanimous. Motion carried.

Mayelin Stillwell (District 5) moved to adjourn. Mary Couch (District 2) seconded the motion. Vote: Yes-Unanimous. Motion carried.

7-18-18