

**Hawaiian Paradise Park Owners' Association
Board of Directors' Meeting
Meeting Minutes
Wednesday, October 21, 2020**

I. Call to Order

Board of Directors' meeting called to order by Craig Crelly (District 6) at 6:03 p.m. Taken place at the HPPOA Activity Center. Social distancing and masked protocols were upheld.

II. Roll Call

Kenneth D. Helgren- District 4; Emma Hoglund- District 5; Craig Crelly- District 6, Leonard Warden- District 8; Jeffrey Finley- District 9. Quorum established.

Not present: Larry Kawaauhau- District 1 and Corky Schoonmaker- District 7.

III. Approve Agenda

Kenneth Helgren (District 4) moved to approve the Wednesday, October 21, 2020 agenda. Jeff Finley (District 9) seconded the motion.

Amendments to agenda: Move New Business: e. Director's to vote on filling vacancy's approved members' application that were submitted to association, to top of agenda under new business. Add September 16, 2020 to approve past minutes.

Kenneth Helgren (District 4) moved approve agenda as amended. Jeff Finley (District 9) seconded the motion. Vote: Yes – 5, No – 0. Unanimous. Motion carried.

IV. Approve Past Minutes

Kenneth Helgren (District 4) moved to approve the August 19, 2020 meeting minutes. Craig Crelly (District 6) seconded the motion.

Amendments to past minutes: Change audit firm name to correct company name of Taketa, Iwata, Hara, and Associates.

Kenneth Helgren (District 4) moved to approve the August 19, 2020 meeting minutes as amended. Jeff Finley (District 9) seconded the motion. Vote: Yes – 5, No – 0. Unanimous. Motion carried.

Jeff Finley (District 9) moved to approve the Wednesday, September 16, 2020 meeting minutes. Craig Crelly (District 6) seconded the motion. Vote: Yes – 5, No – 0. Unanimous. Motion carried.

V. Presidents' Report

President Larry Kawauhau (District 1) is absent. No presidents' report.

Craig Crelly (District 6) announced there is ongoing litigation and board members cannot talk about anything involving current litigation.

VI. Treasurers' Report

Treasurer Leonard Warden (District 8) addressed the board:

"As of September 30, 2020,

Checking, Savings, Investments and Bond Reserve is \$8,146,586

Accounts Receivable is \$2,250,647

On September 30, 2019 accounts receivable was approximately \$2,177,116

This month the office has collected approximately \$104,886,84

Allowance of Doubtful Accounts balance is \$642,472

56 property transfers completed this month."

VII. General Managers' Report

General Manager Don Morris addresses the board:

"We received the archaeological field inspection report back from the Scientific Consultant Services in regards to the 17th avenue dead end between Makuu and Paradise. The field inspection pedestrian survey concluded that there are no historic properties posed by the completion of the project area and that there will be no effect to historic properties posed by the completion of the 17th avenue road building. The full report is supplied in your board packets for review.

Also supplied in your board packets for review is the Right of Entry Agreement between the County of Hawaii and Hawaiian Paradise Park Owners Association dated the 23rd of May 2018. Page 4 paragraph 3 states that once the emergency created by the present lava flow is deemed expired by Civil Defense, the Agreement shall expire and the County will close Railroad Avenue, and the Railroad Avenue Access unto Makuu Drive and discontinue directing traffic onto Beach Road and Makuu access, as may be appropriate under the circumstances. As seen by these recent photographs attached to this report, this has not happened."

According to the agreement with the county, after the lava flow is deemed not a threat they should keep the gate closed. The land-based attorney suggested that the board write a letter to the County Department of Planning and ask that they secure the gate. The gate is open and there have been complaints of noise and dirt bikes going in and out all hours of the night.

Attached is the full contract so board can review.

“Equipment: The backhoe is in the repair shop getting the front bucket repaired. Brakes were redone on the F450. The water truck is having some issues not sure what they are yet. Everything else is running fine at this time.

Mowing: The road crew mowed 106 miles of roadway with the sidearm and 58 miles of road with the zero turn.

Grading: widen, rip, graded and compacted 22 miles of roadway.

Weedwack: Makuu main top, down to 16th ave.

Road watering: 42 miles of road was watered.

Rubbish Pickup: 1.2 tons of rubbish. 9,580lbs of scrap metal and 27 tires.

Safety report: No accidents or injuries for the past 73 months.”

VIII. Committee Report

A. Community Resource Report

Judi Houle addresses the board:

The food pantry is one of the biggest priorities for the HPP Neighborhood Watch. Food pantry increased distribution to three times a month. Provided food for over 1,500 people this month by passing out 500 prepared meals each session.

Halloween in Paradise event is being organized that is a drive-through entertainment with everyone in their cars. The Hawaiian Island Fencing Team are invited to come. They'll be pirates, light show, creatures, fog and all kinds of things. Free pizza will be provided by Love Point Fire Baked Pizza. Candy and goody bags are free. Everything is free and everybody is invited to come. It will take place Halloween night from 5 – 7 p.m.

Neighborhood watch has been busy; crime has going up since Covid. There has been an increase in burglary, car thefts and abandon vehicles, which are being set on fire. She asks that folks watch and report to police. Another complaint is speeding. Problem has gotten worse on major roads. Beach road is a problem area.

CERT Team has been activated to volunteer at airport to help guide travelers through airport for Covid testing. They will be doing that for two weeks.

They can be contacted by email; hppneighborhoodwatch@aol.com and new website is Hppwatch.net.

Contact if any there are any concerns.

IX. New Business

A. Board vacancies

There are 2 vacancies on the board; District 2 and District 3. The office received 4 applications: Ben, Tanya, Michael and Albert. Secret vote.

Michael Gleeson announced his withdrawal for District 2.

Each board member received a piece of paper to write their secret vote.

Candidates for District 3 are Benjamin and Albert.

Candidate for District 2 is Tanya.

The votes were collected and tallied.

District 2 secret ballot winner is Tanya Sever.

District 3 secret ballot winner is Benjamin Foster. Benjamin is not present.

Tanya Sever signs and states oath of office.

B. Replacement of Secretary

Jeff Finley (District 9) nominates Kenneth D. Helgren (District 4) for Board Secretary. Tanya Sever (District 2) seconded the motion. Vote: Yes – 5, No – 0. Kenneth Helgren (District 4) abstains. Unanimous. Motion carried.

Kenneth D. Helgren (District 4) signs statement of office.

C. Announce actions of Aug. 19.

Craig Crelly (District 6) announced that the board authorized the general manager to hire and fire employees and to hire two more road crew employees.

D. Have the road crew widen 3 main thoroughfares

Discussion:

Discussed possibility of the road crew widen the 3 main thoroughfares (Kaloli, Makuu and Paradise) with the grader minimum of 4 feet on both sides and finish with compacted gravel along both sides of roadway.

Discussed that 4 feet on both sides will not be enough. It will be more like 6 feet. Cost will be high. There will be a lot of fill because of the terrain.

Kenneth D. Helgren (District 4) moved to table the discussion. Craig Crelly (District 6) seconded the motion. Vote: Yes – 5, No – 1 (Emma Hoglund – District 5). Motion carried.

E. Check with attorney for advice as to legalities of erecting barricades

General manager states that Railroad gate is the authority of county and the board should write the letter to County to close road since lava is over.

Craig Crelly (District 6) moved for Emma Hoglund (District 5) to write a letter to the county and present to the board at the next meeting. Kenneth D. Helgren (District 4) seconded the motion. Vote: Yes – 5, No – 0. Emma Hoglund (District 5) abstained. Motion carried.

X. Old Business

A. Paving roads.

Discussion:

Board needs to decide which roads will be next to pave. General Manager suggests a few dead end roads that require more maintenance because materials wash away. He would like to pave the problem roads and suggest that 22nd dead end and Makuu is the next ½ mile paved. There's a bit gap between 19th and 28th.

Question brought up if there should be a lottery for dead end roads.

Another board member thinks there should not be a lottery on roads but that board should prioritize the roads.

GM would like to pave problem roads. Suggest every 6 months pave 6 months. Would like to do 22nd street.

20th, 19th and 18th Kaloli dead end, and Kaloli point are bad roads that require a lot of maintenance.

Suggestion is to have a 6 months cycle where a mile of road is picked which would be 2 miles of road paved per year.

Every road will be a different price because of the preparation of the road. Cost for preparation for the road can vary considerably.

Discussed bringing the lottery of dead end roads to membership meeting.

Kenneth D. Helgren (District 4) moved to get bid on 22nd Makuu dead end. Craig Crelly (District 6) seconded the motion. Vote: Yes – 6, No – 0. Unanimous. Motion carried.

XI. Announcements

A. Next Board of Directors meeting November 18, 2020

B. Next General Membership meeting is October 25, 2020

XII. Meeting Adjourned

Kenneth D. Helgren (District 4) moved adjourn meeting and enter executive session. Craig Crelly (District 6) seconded the motion. Vote: Yes – 6, No – 0. Motion carried. Meeting adjourned at 6:58 p.m. to Executive Session.

I, A. Majidah Lebarre, undersigned as an independent neutral third-party, present this report as a summary of these events to the best of my ability.

A. Majidah Lebarre, Recording Secretary

Date

Upon acceptance,

HPPOA Board Secretary

Date

Motions Log for BOD Meeting 10-21-20

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