

Hawaiian Paradise Park
NOMINATING COMMITTEE
Approved Minutes – December 12, 2016

The meeting convened at 5:20 p.m. in the library at 15-1570 Maku'u Drive in HPP. A hardcopy of the agenda was distributed by the Chair.

Members present: Robert Merrill, Chair, Randi Larzalere and Leilani Bronson-Crelly.

Members absent: Jerry Sodan and Judy Sumter.

Chair Merrill reported that the three banners ordered from INA Signs are ready for pick up this week and are under budget from the first estimate provided by Office Max.

The committee will meet to erect the banners on Thursday, December 15, 2016 at 10:00 am. It was suggested that the Chair ask the General Manager to have the Road Crew erect the banner on Maku'u Drive in front of the office.

Leilani was asked to provide the zip ties to hold up the banners at the other four locations:

1. Top of Maku'u Drive – first chain link fence on the south side of the road
2. Top of Paradise Drive – first chain link fence on the south side of the road
3. Top of Kaloli Drive – first chain link fence on the south side of the road
4. Top of Shower Drive – first chain link fence on the north side of the road.

Chair Merrill shared that once-member, Ralph McLaury, may not be a member in good standing, and as such is not eligible to be on the committee.

Chair reviewed the following calendars that involve the committee:

NOMINATING COMMITTEE MEETINGS (5:30 pm to 7:30 pm):

- Wednesday, January 4, 2017
- Wednesday, February 1, 2017
- Wednesday, March 1, 2017
- Wednesday, April 5, 2017 (Special Board meeting to accept slate of candidates)

HPP SWAP MEETS (7:00 am to 11:00am):

- Saturday, January 14, 2017 (Chair Merrill and Randi will oversee)
- Saturday, February 11, 2017 (TBD)
- Saturday, March 11, 2017 (TBD)

BOARD OF DIRECTORS' MEETING: (6:00 pm)

- Wednesday, December 21, 2016 (Chair to provide report at each meeting)
- Wednesday, January 18, 2017
- Wednesday, February 15, 2017
- Wednesday, March 15, 2017 (Deadline for candidates to submit their forms by March 17, 2017 & Staff to confirm their good standing status as they are turned into the office.)

- Wednesday, April 1, 2017* (Committee to request special BOD meeting to accept slate of candidates)

LIST OF OPEN DISTRICTS FOR UPCOMING ELECTION:

- District 3, Term 1 year
- District 5, Term 3 years
- District 7, Term 3 years
- District 8, Term 3 years
- District 9, Term 2 years

SWAP MEET KIT:

- Bylaws (15 copies)
- Candidate Forms (15)
- “Wanted” flyer (25)
- Two clip boards (borrow from office)
- Pens (borrow from office)
- Card table & Tablecloth & Candy Bowl (borrow from Leilani)
- HPP map with districts in color (borrow from library)

MOTION: Randi Larzalere moved and Robert Merrill seconded the motion to appoint Leilani as committee secretary. Leilani accepted. Motion carried.

Leilani offered to contact Swap meet coordinator Dave Daniels to ask for a “comp” spot.

Chair Merrill informed the committee that since we were under budget that we might be able to obtain another banner for installation in the Hui.

PRESS RELEASE PLACEMENT:

- “Hawaii Tribune Herald” (Calendar section and Community section – assign J. Sumter)
- HPP’s web site (place on the front page in strong font presence)
- Face Book (Randi will ask three local HPP residents to post on their sites)
- Puna Web (HPP Forum)

The press release will use paragraphs 1, 3 and 6 of the “Wanted Candidates” flyer.

Robert was reminded to provide a brief committee report to the Board members at their monthly meeting. It was also suggested that he inform them of the need to create an Elections Committee to address the election issues that follow the Nominating Committee’s submission of candidates.

Adjournment was met by consensus and took place at 6:37 pm.

Respectfully Submitted,

Leilani Bronson-Crelly, Secretary