

HPPOA Bylaw Committee Meeting Minutes 16 April 2015

APPROVED

The meeting was called to order at 5:01 PM.

Present: Craig Crelly, Tom Jennings, Randi Lazarlere, Milton Pavao, Mayelin Stillwell and Ron Vizzone.

Absent: Ron Haskin

Approval of Minutes: The approval of April 2, 2015 Minutes was tabled pending Tom's review. The April 12, 2015 Minutes were approved, Tom 1st, Craig 2nd, all approved.

New Business:

1. Welcomed new committee members Randi Lazarlare and Milton Pavao to fill 2 recent resignations of Rod Thompson and Janice Ashford.
2. Vote for Chairperson position. Ron V 1st, Tom 2nd to vote for Craig Crelly as chairperson and Randi as co-chairperson. All approved. Tom offered to back up the Secretary when needed.
3. BLC meeting schedule. Discussion ensued. Milton motioned that we have our meetings on the first and third Thursdays of the month from 5-7 PM. All approved. Randi will ask the office to put us on the calendar for this time frame.
4. Discussion of committee's work agenda. It was agreed that we will start from the beginning of the bylaw book and work our way back. Completed items thus far will be reviewed when we get to those areas of the bylaws.
5. HPPOA Budget for legal review of BLC's proposed bylaws. Tom will get approximate figures for legal fees before the next board meeting, from attorneys' who specialize in non profit organizations. We need to propose this to the board at the May meeting before the board works on the budget for the fiscal year.
6. Discuss reappointment of BLC or 2015-2016 at June membership meeting. The committee's in existence until we've finished our task and we are still working. We will make a status report to the membership in June.
- 7 & 8. Discussion on inclusion to review other HPP policies for alignment purposes as part of BLC's agenda. We decided that this won't be part of our committee's work. We were tasked by the membership to review and propose bylaw amendments only.

Old Business:

1. Status of organizing completed bylaw proposals and providing new members with copies. After discussion, it was decided that the new members will catch up with our completed work when we get to these sections in the bylaws. We will all work together in reviewing them at that time.
2. Software for proposed bylaw layout for presentation to membership. It was decided that the layout for presentation to the membership will be discussed when we cross that bridge. For our ongoing work, Tom presented his proposal for the page layout of committee work which entailed having 3 columns on a page. One column is titled "Current bylaws", middle column will be

"Proposal" and the 3rd column will be titled "New Change". Page number will be included along with the work date. Ron V 1st, Milton 2nd, all approved to use this format.

3. Discuss committee's homework to review first 3 articles in bylaws book for possible changes:

Article II - Location. Add "currently located at....(giving HPPOA's street address)". Mayelin 1st, Ron V 2nd, all approved.

P3 second para: "... two thirds majority of the... (remove "full members") and replace with "ballots cast" using mail in ballots have further amended the bylaws..." Decided to table this for further revision of language.

4. Homework: Articles 4 and 5.

Meeting adjourned at 6:37 PM. Next meeting is on May 7th from 5-7 PM.