

## HPPOA Bylaw Committee Meeting Minutes 12 October 2017

APPROVED

Meeting was called to order at 5:20 PM.

Present: Steve Crawford, Parker Nicholson, Milton Pavao (Chair), Christian Pearson and Mayelin Stillwell (Secretary)

Approval of Agenda: All approved.

Member Input: None

### **OLD BUSINESS:**

1. Approve 28 September 2017 Minutes. All approved.

2. BLC Report for Board meeting 18 Oct 2017 and Membership meeting 29 Oct 2017. Milton will draft something up to submit to the board and to the membership.

3. Article X Committees - Sec 1 Committee Scope and Authority (b) Committees of the Membership P 19 -

Milton gave us a draft he created for this all new subsection. Lengthy discussion ensued and new verbiage was added to the brand new subtopic (in blue font).

**4. Special Projects Committee. The Association may establish, by a majority vote of the members at any membership meeting, a committee of at least 3 members, to solicit voluntary donations for a specific project, initiated by the membership, and its execution. Project funding may also include other funding sources excluding road maintenance assessments, as approved by a majority of the membership. Voluntary donations and other funding shall be overseen by the Finance Committee and deposited in a separate checking account. Monies drawn from the separate checking account shall require the signature of the President and Treasurer. General accounting practices shall be adhered to by the HPP bookkeeper and overseen by the Finance Committee. The Finance Committee shall also determine the project's scheduling based on funds available. Should funds be insufficient to cover the cost of the project, the funds shall be returned to the its' original sources.**

Discussion on how the new bylaw would reflect in the drafts: Left column: "create subsection 4".

(\*The verbiage of this additional responsibility will need to be added to the Finance Committee bylaws section)

4. Article VIII Sec 2 Terms (c) P 8 /Article IX Sec 1 (a) P 14 Discussion ensued. Approved new verbiage to Article IX Sec 1 (a):

"Terms. The officers shall be elected by the directors following the membership meeting at which the district election results are announced. The officer terms are for one year and commence after the meeting at which they are installed and after signing a "State of Officer", Appendix D. Officers serve until their successors are installed **or until their 1 year term expires whichever comes first.** No officer shall be elected to the same office for more than three consecutive one year terms. Partial terms and non-consecutive terms shall not apply toward this limitation."

Tabled discussion for Article VIII Sec 2 (a) "A district **representative's** term is three consecutive years on an established schedule."

#### **NEW BUSINESS:**

1. Article V Definitions P 5 - Discussion ensued on adding Section 23 Board. All approved new definition:

**"Section 23. Board of Directors (BOD) The board of directors of HPPOA is the governing body given the responsibility of overseeing the Association's road maintenance activities and any other responsibilities associated with road maintenance as directed by these Bylaws."**

2. Article V Definitions P 5 - Discussion ensued on adding new definition General Fund. Tabled until Article XI Sec 3 is done. [Homework: Look for other areas of the bylaws that use the term General Fund.](#)

3. Membership Hierarchy - All approved to remove from agenda as this is no longer a consideration.

4. Article VIII Sec 8 Powers and Authority (q), (r), (s) and (t) P 11

(q) Leave as is.

(r) All approved to add: **"(See schedule per Appendix F)"** Leave the rest of the subsection as is.

(s) Discussion ensued to change verbiage to: "Copies of the audit **must** be **made** available to members upon request." Other option was: "Copies of the audit shall be **made** available to members **at the following membership meeting and** upon request." [To keep in alignment with proposed amended Article VIII Sec 8 \(o\)](#). Tabled for further discussion.

\*(Milton reported that Tom Jennings' drafts of amendment proposals are corrupt. He will speak to Tom on this.)

Meeting adjourned at 7:04 PM. Next meeting 26 Oct 2017.