

## **HPPOA Bylaw Committee Meeting Minutes 20 October 2016**

APPROVED

Meeting was called to order at 5:16 PM.

Present: Milton Pavao (chair), Steve Crawford, Parker Nicholson and Mayelin Stillwell (secretary)

Approval of Agenda: All approved.

Member Input: Steve will check the BLC inbox next time he picks up the keys.

### **OLD BUSINESS:**

1. Approve 13 Oct 2016 Minutes. 3 approved. Milton abstained due to his absence during this meeting.
2. Status of BLC Members - General Membership meeting 30 Oct 2016. Discussion ensued that the chair will along with his BLC report inform the membership that we are recruiting 3 new committee members. Knowledge of bylaws, experience on previous committees, and business background are helpful in contributing to the task of writing bylaw revisions for the membership. Milton will draft this up for BLC approval after the draft minutes are sent to him by the secretary.

### **NEW BUSINESS:**

1. HPP Website - posting of BLC minutes starting with 14 Apr 2016. (Minutes prior to this date are on the website already) The VP informed the secretary after the 19 Oct 2016 board meeting that there is someone in the office who can now post the minutes. There was interruption with this when an employee was terminated in Mar 2016.
2. BLC report for upcoming General Membership meeting 30 Oct 2016. Milton will draft up a report for BLC approval.

Meeting adjourned at 5:55 PM. Next meeting is 27 Oct 2016.