

## HPPOA Bylaw Committee Meeting Minutes 9 March 2017

APPROVED

Meeting was called to order at 5:07 PM.

Present: Steve Crawford, Parker Nicholson, Milton Pavao (Chair), Christian Pearson and Mayelin Stillwell (secretary)

Guest: Rosie Brown

Approval of Agenda: All approved.

Member Input: None

### **OLD BUSINESS:**

1. Approve 23 February 2017 minutes. All approved.
2. BLC Report for membership mtg 26 Feb 2017 - putting on record that there wasn't an opportunity to give our prepared report at the last membership meeting. The meeting ran late w/other agenda items.
3. Article VIII Sec 8 Powers and Authority (k) P 10 - Review draft. Additional discussion ensued again over proposed verbiage. We will leave it as originally proposed. Approved proposed draft.
4. Article V Definitions P 5 - Review draft of proposed new definition Sec 21 Assets. All approved draft.
5. Article V Definitions Sec 2 P 4 - Review draft of proposed new verbiage. Milton will correct the draft. Correction:

"Section 2. **Funds**

**a)** Road Maintenance Funds. "Any money collected for road maintenance activities including, but not limited to any late penalties, interest paid on road maintenance assessments, lien fees, transfer fees, and interest and dividends paid by banks or other financial institutions on road maintenance funds."

**b) Non Road Funds. Funds derived from any source other than road maintenance fees."**

6. Article VIII Sec 8 Powers and Authority (l) P 10 - Discussion ensued. Revised (l) to: "Designate or appoint **board** committees, which shall report and make recommendations to the board. **No board committee shall be formed to oversee or advise any membership committees.**" (aligns with Article X Sec 1 P 17) Milton will draft up revision.

### **NEW BUSINESS:**

1. Article VIII Sec 8 Powers and Authority (m), (n) and (o) P 10 - Reviewed. Discussion ensued. New verbiage proposed:

All approved proposed verbiage for (m) "**Shall** review and approve an annual budget and Capital Improvement Plan and ensure an annual report reflecting the Association's financial status (unaudited) and the Capital Improvement Plan is mailed to the membership and posted on the Association website within 60 days after fiscal year end. **(See Appendix E and F)**"

4 Approved 1 Abstained for proposed verbiage for (n) "**Shall** approve the annual mandatory road maintenance assessment. Any increase **in excess of 10%** over the prior year's assessment must be approved by a majority of the membership **at the October membership meeting (See Appendix E)**"

It was discussed we need to research this against the Bond to ensure compliance.

Discussed verbiage for (o) "Collect all **road maintenance** assessments and fees levied by the Association. **including the road maintenance assessments.**

Tabled remainder of (o)...we agreed we need to define the word "Association". There is a reference to a definition of "Association" in the bylaws, Article VI Sec 1 (a). See first sentence. We discussed the connection of (o) to Article XI Sec 3 which means we'll have to work on this Article and section as well.

Homework: Read the Bond in reference to (n). Come up with definition for "Association" and review Article VIII Sec 8 (o) in relation to Article XI Sec 3.

Meeting adjourned 6:50 PM.