

Membership Mail Box Committee  
August 20, 2018 Meeting Minutes

Attending: Kim Kuffell, Alexa Von Alemann, Mike Smith, Mar Couch , Kathy Crawford

The meeting was called to order at 1:05 pm by Mike

Alexa made the motion to approve the July 9<sup>th</sup> meeting minutes. Kim seconded the motion.

There was discussion about our meeting with USPS representatives Greg Wolney , (District Supervisor) Alton Uyetaki (Kea'au post master) and Roberta(Hilo post master). We all agreed that the meeting ended up being very successful and that USPS seemed to agree with our proposed solution and are willing to work in conjunction with our committee. The USPS representatives answered the list of questions Mike had emailed them previously.

Mike presented his follow up letter to USPS. It included links to a spreadsheet with the required addresses, photos of a plot map of HPP and our survey w/ photos. USPS stated that the very first thing they needed were the actual street addresses for all lots in HPP. Mr. Wolney said that in all the years he has been working with various committees from HPP, none had ever provided the complete address list needed to move forward. Mike completed this task in 2 days.

Mr. Wolney stated and Alton confirmed that clusters are USPS's future in all new developments and that once the boxes are installed, the neighborhoods become responsible for the boxes. This comment led us to discuss verifying set backs with the county planner. We also need verification of what our insurance covers. Mike posed the insurance question at the board meeting but there was no forthcoming information. We

have requested viewing the insurance policy section that deals with coverage. He also discussed using the set backs when adding more cluster boxes and the GM just said no.

We all agreed that we will need to have a licensed and bonded concrete company do the concrete work. This expense raised the “how do we fund this project” question. We revisited charging a one time set up fee and a low annual renewal fee. This furthermore raises the question on how will the collection of funds renewals, lock replacements etc be dealt with. We have options and need to figure out the most viable solution. We learned at our meeting that there is only 1 USPS installer for all the islands. Mary will request Judi Houle attend our next meeting to share information regarding becoming our own separate nonprofit.

USPS requested to attend our next membership meeting. Mike will include the date in his follow up letter.

Next meeting is Monday September 10<sup>th</sup> at 1 pm.

Meeting adjourned at 2:30

Respectfully submitted,

Kathryn Crawford