

**Hawaiian Paradise Park Owners' Association
APPROVED—Board of Directors' Meeting
Meeting Minutes
Wednesday, November 17, 2021**

1. Call to Order

Board of Directors' meeting called to order by Craig Crelly (District 6) at 6:04 p. m. Taken place at the HPPOA Activity Center. Social distancing and mask protocols were upheld.

2. Roll Call

Present: Corky Schoonmaker – District 2/Treasurer; Kenneth Helgren – District 4/Secretary; Kari Hoffman - District 5; Craig Crelly – District 6/Vice President; Chante Ching – District 7; Jim Marquez – District 8 (arrived at 6:18 p.m); Jeffrey Finley – District 9. Quorum Established.

Absent: Larry Kawaauhau – District 1/President; Emma Hoglund - District 3

3. Approve Agenda (November 17, 2021)

Kenneth Helgren (District 4) moved to approve the meeting agenda as amended by moving item 9(d) "Update of street signage" under "New Business" and items 10 (c) "Update on paving Pohaku Circle and 18 MPDE & PMDE" and (e) "Update on replacing old and needed equipment for road maintenance", under "Old Business", to 7) "GM's Report", to be covered in the GM's report. Corky Schoonmaker (District 2) seconded the motion. Vote: Yes – 6. No – 0. Unanimous. Motion carried.

4. Approve past minutes of October 20, 2021

Kenneth Helgren (District 4) moved to approve the October 20, 2021 meeting minutes as amended by changing item 10 (a) under "New Business" to read: "Corky Schoonmaker (District 2) reported that the equipment has been installed at a cost of under \$500". Chante Ching (District 7) seconded the motion. Vote: Yes – 6. No -0. Unanimous. Motion carried.

5. President's Report

None

6. Treasurer's Report

Treasurer Corky Schoonmaker (District 2) reported the following:

Checking, Savings, Investments and Bond Reserve is \$7,341,344.03

Accounts receivable is \$2,384,108.03

Accounts receivable balance was approximately \$2,195,225.91

Annual billing was approximately \$3,132,000.00

Allowance for Doubtful Accounts is \$625,545.30

There were approximately 65 property transfers during the month of July.

7. GM's Report-Don Morris

Don Morris reported the following:

The road crew will start installing C-88 two-way yellow reflectors on Shower Drive next week weather permitting

The request for proposals for repaving Pohaku Circle and Paving 18th MPDE and PMDE should be sent out by the end of the month

The repairing, replacing and installation of new road signage will begin sometime after the new year when our new hammer for the backhoe arrives.

We are buying some newer equipment to replace some of our older and non-working equipment such as a new hammer for the backhoe. A bigger single axle dump truck and a new John Deere Gator to replace the cub cadet that is hard to get parts for.

Equipment: The Scag deck mower is still down waiting for parts. The new Hammer for the Backhoe has been ordered. It will be here in two to three months; other equipment was maintained as needed.

Mowing: The road crew mowed 47 miles of roadway easement with the sidearm mower.

Grading: Widen, dropped 1 1/2" base course graded and compacted 12 miles of roadway.

Weedwacking: Corners, signs, and mailboxes on Makuu, Paradise, Kaloli, Paradise Ala Kai, and Lemiwai.

Rubbish Pickup: .60 tons of mixed rubbish, 14 Tires, 11 Rims

Dead Animals: 3 pigs removed

Safety Report: No accidents or injuries for the past 83 months

As per previous discussions regarding street signage, Kari Hoffman (District 5) moved to have the General Manager, Don Morris, investigate options for two-sided, reflective, uniform, numbered street signs at least 8 ½ by 11 inches or 9 by 12 inches in size, in compliance with applicable laws and to provide cost estimates and samples to the Board of Directors. Jeffrey Finley (District 9) seconded the motion. Vote: Yes – 7. No – 0. Unanimous. Motion carried.

8. Committee Reports (limit 3 minutes per Report)

All Motions MUST be submitted in writing

a. Finance Committee Report- Corky Schoonmaker (District 2)

The committee met on November 11, 2021 with all committee members present, passed minutes were approved, discussed raising transfer fee to \$400, several line items in the budget were also discussed, the committee agreed unanimously not to pay off the bond at this time. The next Finance Committee meeting will be on Wednesday, December 5, 2021, at 5 p.m in the HPPOA Activity Center Library.

b. Community Resource Report- Judi Houle (Albizia, Emergency Access Team, Fire Ant and Neighborhood Watch)

No report

9. New Business

Craig Crelly (District 6) reported the following:

a) Announce Road Fee Increase of 10%

The board voted to approve Road Fee Increases of 10% (\$36) at its last meeting.

b) Vote to join Hawaii "HONO" Program

Board members were asked to read about and consider the HONO Program to be discussed further at the next meeting.

c) October General Membership Meeting Quorum failure: Current Board to act as Nominating Committee implementing Guidelines and following the Rules outlined in the Bylaws.

d) Update of Street Signage (covered in GM's Report)

10. Old Business

a) Covid-19 Vaccine requirements and implementation

b) Update on Attorney in regard to Bylaw's – a NEW search started

The search for an attorney continues and has expanded to the neighbor island.

c) Update on paving Pohaku Circle and 18 MPDE & PMDE (covered in GM's Report)

d) Discussion of startup Retirement Program for Employees of HPPOA

The board discussed options, considering yearend bonuses.

e) Update on replacing old and needed equipment for road maintenance (covered in GM's Report)

f) Searching and hiring a back-up Recording Secretary

Karin Hoffman (District 5) will look for back-up recording secretary to hire in order to ensure coverage for all future meetings where a recording secretary is required.

11. Owner's Input-3 min. maximum, (No Recording Devices Allowed)

- a) Must fill out form on subject matter on what you want to speak about BEFORE meeting begins
- b) Provide proof of valid CDC Covid-19 Vaccination Card
- c) CDC guidelines will be enforced (masks, social distancing)

Four owners signed in.

12. Announcements:

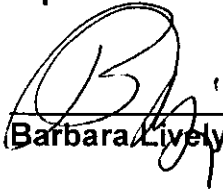
Next Board Meeting is December 15, 2021

Next General Membership Meeting is February 27, 2022

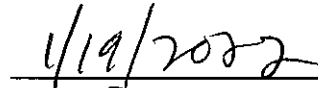
13. Adjourn to Executive Session – to discuss legal and personnel matters.

Kenneth Helgren (District 4) moved to adjourn at 7:15 p.m. Chante Ching (District 7) seconded the motion. Vote: Yes–6. No–0. Unanimous. Motion carried.

I, Barbara Lively, undersigned as an independent neutral third-party, present this report as a summary of these events to the best of my ability.

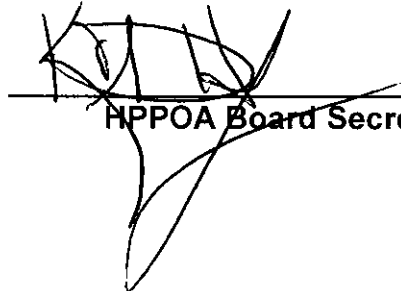


Barbara Lively, Recording Secretary

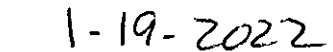


Date

Upon acceptance,



HPPOA Board Secretary



Date

**Motions Log for Board of Directors' Meeting
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Numbered street signs

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