

**Hawaiian Paradise Park Owners' Association
APPROVED—Board of Directors' Meeting
Meeting Minutes
Wednesday, December 15, 2021**

1. Call to Order

Board of Directors' meeting called to order by Craig Crelly (District 6) at 6:03 p. m. Taken place at the HPPOA Activity Center. Social distancing and mask protocols were upheld.

2. Roll Call

Present: Corky Schoonmaker – District 2/Treasurer; Emma Hoglund - District 3; Kenneth Helgren – District 4/Secretary; Craig Crelly – District 6/Vice President; Jim Marquez – District 8; Jeffrey Finley – District 9. Quorum Established.

Absent: Larry Kawaauhau – District 1/President; Kari Hoffman - District 5; Chante Ching – District 7

3. Approve Agenda (December 15, 2021)

Kenneth Helgren (District 4) moved to approve the meeting agenda as amended by correcting the meeting date. Jim Marquez (District 8) seconded the motion. Vote: Yes – 6. No – 0. Unanimous. Motion carried.

4. Approve past minutes of November 17, 2021

Kenneth Helgren (District 4) moved to approve the November 17, 2021 meeting minutes. Jim Marquez (District 8) seconded the motion. Vote: Yes – 6. No -0. Unanimous. Motion carried.

5. Guest Speakers – Department of Water Supply, Ashley Kierkiewicz County Council

Councilmember Kierkiewicz introduced Keith Okimoto from the Department of Water Supply who provided a brief presentation on a "Hawaiian Paradise Park Waterline Improvement" project the department will be including on a list of proposed projects to be funded with Federal funds for "lost infrastructure in the Kapoho area" due to the 2018 Lava event. The department is proposing to install (3) waterlines in the HPP subdivision at no cost to the residents. Residents along the proposed waterlines will be able to hook up by choice.

6. President's Report

None

7. Treasurer's Report

Treasurer Corky Schoonmaker (District 2) reported the following:

Checking, Savings, Investments and Bond Reserve is \$7,309,980.79

Accounts receivable is \$2,341,496.40

Accounts receivable balance was approximately \$2,168,818.19

Annual billing was approximately \$3,132,000.00

Allowance for Doubtful Accounts is \$625,545.30

There were approximately 70 property transfers during the month of November.

8. GM's Report-Don Morris

Don Morris reported the following:

The road crew has completed installing C-88 two-way yellow reflectors on Shower Drive and Pohaku Circle.

The request for proposals for repaving Pohaku Circle and Paving 18th MPDE and PMDE have not been sent out yet. They should be sent out by the end of this month. Don has been trying to gather more information about the project that will be needed for the request.

Equipment: The dump truck is being shipped from O'ahu, should be here by the end of the week. The road crew continues to do the daily maintenance on all other equipment, which is running fine at this time.

Mowing: The road crew mowed 94 miles of roadway easement with the sidearm mower and 30 miles with the deck mower.

Grading: Widen, dropped 1 1/2" base course graded and compacted 8 miles of roadway.

Weedwacking: Corners, signs, and mailboxes on Makuu, Paradise, Kaloli and Shower.

Trees Removed: 28th, KS, 18th MP, 17th MP, 16th, PK, 16th MDE.

Rubbish Pickup: .92 tons of mixed rubbish and 2.71 tons of scrap metal.

Dead Animals: 2 pigs and 1 dog removed.

Safety Report: No accidents or injuries for the past 84 months.

9. Committee Reports (limit 3 minutes per Report)

All Motions MUST be submitted in writing

a. Finance Committee Report- Corky Schoonmaker (District 2)

The committee met on December 5, 2021 with all committee members present, talked with Don Morris and decided we may have to raise some amounts in the budget, approved all other items discussed. The next Finance Committee meeting will be in 2022, TBA.

b. Community Resource Report- Judi Houle (Albizia, Emergency Access Team, Fire Ant and Neighborhood Watch)

Judi Houle reported that the Halloween in Paradise event had almost 1000 attendees and this Saturday 12/18, will be the Holiday, "Mele Kalikimaka Drive Thru" event. Santa will be present at the event and HPD will be assisting. The food pantry is held the first Saturday of the month. The NHW meets on the 3rd Saturday of the month and Judi urges residents to report if they see anything suspicious. In December HPD will increase patrol in HPP. The Swap Meet has started again. There is a Rat Lungworm Class on the 3rd Saturday of the month. For loose dogs & trapping laws residents are urged to call HPD for animal control issues.

10. New Business

Craig Crelly (District 6) reported the following:

- a) Vote to repeal Covid Vaccine card mandate.

Kenneth Helgren (District 4) moved to repeal the Covid Vaccine card mandate. Jim Marquez (District 8) seconded the motion. Vote: Yes – 6. No – 0. Unanimous. Motion carried.

- b) Current application for the Board of Director Election is available in the office and online.

11. Old Business

- a) Update on Attorney in regard to Bylaw's – a NEW search started

Jim Marquez (District 8) submitted a name to Don Morris for consideration.

- b) Update of street signs

Don Morris reported he is looking at options and will have samples to bring to the next board meeting. Councilmember Kierkiewicz reported that the county is looking at upgrades to street signs by way of a one-time investment by the County for Police and Fire.

- c) Update on hiring Archeological Firm to Survey and fencing Contractor on 18th between Paradise and Makuu.

Don Morris reported the same company used on 17th will be consulted. Councilmember Kierkiewicz recommended the board contact Theresa Dunam, an archeologist who might be helpful. (An elderly hawaiian resident in the audience urged board members to consult with a Kupuna with ties to the area).

d) Update on paving Pohaku Circle and 18 MPDE & PMDE

(this item was covered in GM's Report)

e) Searching and hiring a back-up Recording Secretary

No report Update on paving Pohaku Circle and 18 MPDE & PMDE (covered in GM's Report)

f) Current make-up of Finance and Bylaws Committees implementing Committee guidelines to be followed according to approved policy voted and passed on Nov. 21, 2012 of Committee guidelines implemented every year since with no changes.

Kenneth Helgren (District 4) moved to implement guidelines as they are in the Bylaws. Craig Crelly (District 6) seconded the motion. Vote: Yes – 6. No – 0. Unanimous. Motion carried.

12. Owner's Input-3 min. maximum, (No Recording Devices Allowed)

a) Must fill out form on subject matter on what you want to speak about BEFORE meeting begins

b) CDC guidelines will be enforced (masks, social distancing)

One owner signed in.

13. Announcements:

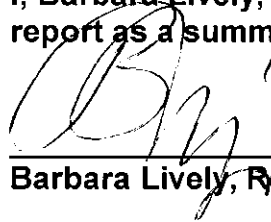
Next Board Meeting is January 19, 2021

Next General Membership Meeting is February 27, 2022

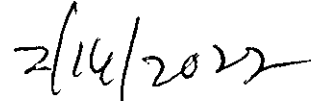
14. Adjourn to Executive Session – to discuss legal and personnel matters.

Kenneth Helgren (District 4) moved to adjourn at 7:35 p.m. Jim Marquez (District 8) seconded the motion. Vote: Yes–6. No–0. Unanimous. Motion carried.

I, Barbara Lively, undersigned as an independent neutral third-party, present this report as a summary of these events to the best of my ability.

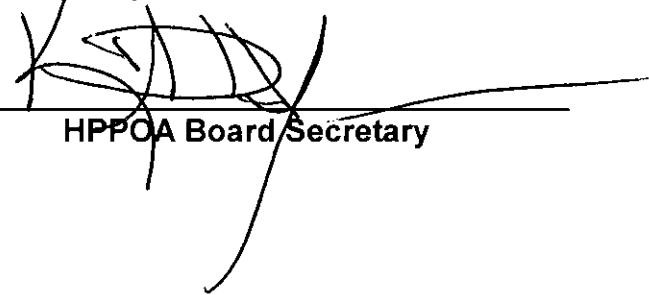


Barbara Lively, Recording Secretary

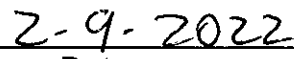


Date

Upon acceptance,



HPPOA Board Secretary



Date

**Motions Log for Board of Directors' Meeting
Wednesday, December 15, 2021**

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Approve past minutes of November 17, 2021

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Vote to repeal Covid Vaccine card mandate.

Kenneth Helgren (District 4) moved to repeal the Covid Vaccine card mandate. Jim Marquez (District 8) seconded the motion. Vote: Yes – 6. No – 0. Unanimous. Motion carried.

Current make-up of Finance and Bylaws Committees implementing Committee guidelines to be followed according to approved policy voted and passed on Nov. 21, 2012 of Committee guidelines implemented every year since with no changes.

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Adjourn to Executive Session – to discuss legal and personnel matters

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