

**Hawaiian Paradise Park Owners' Association
APPROVED—Board of Directors' Meeting
Meeting Minutes
Wednesday, February 16, 2022**

1. Call to Order

Board of Directors' meeting called to order by Craig Crelly (District 6) at 6:06 p. m. Taken place at the HPPOA Activity Center. Social distancing and mask protocols were upheld.

2. Roll Call

Present: Corky Schoonmaker – District 2/Treasurer; Emma Hoglund - District 3; Kenneth Helgren – District 4/Secretary; Kari Hoffman - District 5; Craig Crelly – District 6/Vice President; Chante Ching – District 7; Jim Marquez – District 8; Jeffrey Finley – District 9. Quorum Established.

Absent: Larry Kawaaauhau – District 1/President

3. Approve Agenda (February 16, 2022)

Kenneth Helgren (District 4) moved to approve the meeting agenda as amended by changing 10 (f) to read "Road Safety Information" and by adding 11 (e) "Paving 18th" and by adding "Community Interest Proposal State Library System" to item 7 General Managers Report. Chante Ching (District 7) seconded the motion. Vote: Yes – 8. No – 0. Unanimous. Motion carried.

4. Approve past minutes of January 19, 2022

Kenneth Helgren (District 4) moved to approve the January 19, 2022 meeting minutes as amended by correcting the date in the header of page 1 and by removing item 10 (d) (3). Chante Ching (District 7) seconded the motion. Vote: Yes – 8. No -0. Unanimous. Motion carried.

5. Vice President's Report

Craig Crelly (District 6) reported that Committee Guidelines were adopted and approved by the Board of Directors on November 21, 2012 and continue to be followed.

6. Treasurer's Report

Treasurer Corky Schoonmaker (District 2) reported the following:

Checking, Savings, Investments and Bond Reserve is \$7,274,719.18

Accounts receivable is \$5,695,305.36

Accounts receivable balance was approximately \$5,015,825.26

Annual billing was approximately \$3,469,752.00

Allowance for Doubtful Accounts is \$617,915.50

There were approximately 62 property transfers during the month of November.

7. GM's Report-Don Morris

The AT&T tower project on 17th and Makuu has been completed and is online. The contractor has some work left to clean up and should be done in the next week or so.

The annual Independent Auditor's report has been posted on the HPPOA website, copies are also available at the HPPOA office for pickup.

The annual Presidents report and road maintenance billings have all been sent out. The office is very busy at this time processing payments.

An email was received by a property owner requesting to pave the 150' fronting his property.

Kenny Helgren (District 4) moved to deny the request. Chante Ching (District 7) seconded the motion. Vote: Yes – 8. No – 0. Unanimous. Motion carried.

Equipment: Waiting on a part for the Scag mower. Road crew continues to do daily maintenance on all equipment. All other equipment is running fine at this time.

Mowing: Road crew mowed 120 miles of roadway easement with the sidearm and 16 miles with the deck mower.

Grading: Widened, dropped 1 ½" base course and compacted 11.5 miles of roadway.

Hot Mix: Filled holes with hot mix on Pohaku, 33MDE, 32MDE, 29K-HWY, 28KS, 27KS, 26MP, 26PK and 23KS.

Weedwacking: Corners of Paradise Ala Kai, Lemiwai, Pillikai, ABC's Paradise, Kaloli, Shower and mailboxes.

Trees Removed: 26KS AND 7 KDE

Rubbish Pickup: .92 tons of mixed rubbish and 1.27 tons of scrap metal.

Dead Animals: Removed 4 pigs, 1 dog, 1 cat and fish parts.

Abandoned Vehicles: 9 vehicles removed

Safety Report: No accidents or injuries for the past 86 months.

8. Committee Reports (limit 3 minutes per Report)

All Motions MUST be submitted in writing

a. Finance Committee Report- Corky Schoonmaker (District 2)

No report. Next Finance Committee meeting is March 2, 2022 at 5PM in the Library.

9. Community Resource Report- Judi Houle (Albizia, Emergency Access Team, Fire Ant and Neighborhood Watch)

Judi Houle reported that 600 masks and Covid test kits were distributed at the food pantry and home deliveries were made as well. The drive thru food pantry is on the 4th Tuesday of the month, next one will be on February 22, 2022 at 1 PM. Hawaii County Civil Defense gave the ok to restart the Swap Meet. This Saturday is the Rat Lungworm Class/Workshop put on by the Big Island Invasive Species Committee. Neighborhood Watch meetings are on the 1st Saturday every month at 9AM in the Activity Center. There will be an Emergency Preparedness Fair on March 2nd at from 5-6:30 PM, the fair is an opportunity to help build teams in other communities. The fair will be held via Zoom.

10. New Business

a) Illegal street signage on utility poles – complaint from HELCO

Craig Crelly (District 6) moved to warn/inform members about putting signs on utility poles by posting it on the HPPOA website. Jim Marquez seconded the motion. Vote: Yes – 8. No – 0. Unanimous. Motion carried.

b) Safety measures at the end of Makuu and Paradise

This item was tabled to be discussed at the next regular board meeting.

c) Facility usage and indemnity agreement between the county of Hawaii and HPPOA.

This item was tabled to be discussed in Executive Session.

d) Fugitive dust barriers put in place for dust abatement per DOH Clean Air guideline.

Discussed the Fugitive Dust Fact Sheet and possible solutions. No decisions made.

e) Jimmy Marquez packet

1) Request to have By Laws committee member address the board, board does not recognize the By Laws committee, request to allow the By Laws committee to use the facilities and continue the work they are doing.

Jim Marquez (District 8) moved to allow the By Laws committee to use the facilities and continue the work they are doing. Kari Hoffman (District 5) seconded the motion. Vote: Yes – 3. No – 4. (D3, D4, D6 and D7) Absent D6. The motion failed.

2) Financial Stability of HPPOA: Possible development of dedicated parcels, analysis of parcels given to board members for future discussion.

Jeff Finley (District 9) moved to form a Land Use Committee made up of 2 Board Members and 3 General Members. Jim Marquez (District 8) seconded the motion. Vote: Yes – 4. No – 3. (D3, D4 and D6,). Abstain – 1 (D7). The motion passed.

Jeff Finley (District 9) moved to have himself and Jim Marquez (District 8) serve on the Land Use Committee. Kari Hoffman (District 5) seconded the motion. Vote: Yes – 6. No – 1. (D2). Abstain – 1. (D4). The motion passed.

3) Mailboxes

Jim Marquez (District 8) moved to appoint the General Manager Don Morris as the point of contact with the United States Postal Service. Craig Crelly (District 2) seconded the motion. Vote: Yes – 8. No – 0. Unanimous. Motion carried.

f) Road Safety Information

Kari Hoffman reported that the goals are to reduce accidents and increase safety on HPPOA roads. Recommendation is to hire a road safety expert to assess the roads and make recommendations to the board.

Jeff Finley (District 9) moved to have the General Manager Don Morris locate a road expert and bring a price quote to the board. Kari Hoffman (District 5) seconded the motion. Vote: Yes – 8. No – 0. Unanimous. Motion carried.

*Road assessment to include but not be limited to:

Traffic Count, Speed Survey and the list compiled by Kari Hoffman (District 5).

11. Old Business

a) Update on attorney in regard to By-Laws- a NEW search has started.

This item was tabled until further notice.

b) Update on hiring Archeological Firm.

Jeff Finley (District 9) moved to accept the proposal by Scientific Consultant Services Inc. to perform the desired work for a cost of \$3,124.92. Chante Ching (District 7) seconded the motion. Vote: Yes – 6. No – 2. (D5 and D8). Motion passed.

c) Update on Street signage. An estimate was presented by Don Morris.

Kari Hoffman (District 5) moved to accept the estimate provided by Instant Sign Centers of Hawaii for 240 signs at a cost of \$7,200.00. Corky Schoonmaker (District 2) seconded the motion. Vote: Yes – 8. No – 0. Unanimous. Motion carried.

d) Searching and hiring a back-up Recording Secretary – update by District 5

Proposal from Staffing Provider presented to the board.

Craig Crelly (District 6) moved to forward the information to the General Manager Don Morris. Corky Schoonmaker (District 2) seconded the motion. Vote: Yes – 7. No – 0. Absent – 1. (D4). Unanimous. Motion carried.

e) Paving 18th Street.

Artifacts on the SW area of 17th, is 18th the wrong street to pave? Need to look at methodology of road paving choices. This item was discussed in Executive Session.

12. Owner's Input-3 min. maximum, (No Recording Devices Allowed)

- a) Must fill out form on subject matter on what you want to speak about BEFORE meeting begins
- b) CDC guidelines will be enforced (masks, social distancing)

7 owners signed in.

13. Announcements:

Next Board Meeting is March 16, 2022

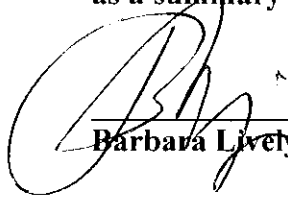
Next General Membership Meeting is February 27, 2022

*Kari Hoffman (District 5) and Jeff Finley (District 9) will man the door and sign members in at the registration table for the General Membership Meeting.

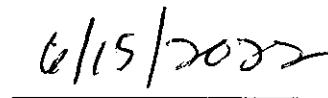
14. Adjourn to Executive Session – to discuss legal and personnel matters.

Kenneth Helgren (District 4) moved to adjourn at 8:41 p.m. Chante Ching (District 7) seconded the motion. Vote: Yes–8. No–0. Unanimous. Motion carried.

I, Barbara Lively, undersigned as an independent neutral third-party, present this report as a summary of these events to the best of my ability.




Barbara Lively, Recording Secretary

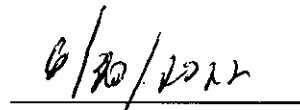


Date

Upon acceptance,



HPPOA Board Secretary



Date

**Motions Log for Board of Directors' Meeting
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