

Notice of Board of Director Meeting

January 18, 2023

Agenda

1. Call to order
2. Roll Call
3. Approve agenda for January 18, 2023, HPPOA Board of Directors Meeting
4. Approve December 21, 2022, Minutes
5. President's Report
6. Vice President's Report
7. Treasurer's Report
8. GM's Report
9. Committee Reports
 - a) Finance Committee
 - b) Bylaws Committee
 - c) Nominating Committee
 - d) Land Use Committee
 - e) Human Resource Committee
 - f) Membership Meeting Committee
 - g) Cultural Preservation Committee
 - h) Road Safety and Pathways Committee
10. Community Resource report - Judi Houle
11. Owner Input (limited to 3 minutes each) Please submit your question/statement in writing if you wish them to be included in the minutes
12. Old Business
 - a) Update report on Forensic Analysis by Dirk Von Guenther
 - b) Update on Staffing of Office and grounds
 - c) Update on Mailbox Project – discuss site locations
 - d) Update on Website Project – ratify NDA agreement for Katherine Patton
13. New Business
 - a) Review quotes on Canopies to cover Mailboxes
 - b) Discussion and action on mass mailing proposal vs Office Max Proposal
 - c) Approval of Job Descriptions for GM, Office staff, Bookkeeper, Grounds Maintenance, Road Maintenance
 - d) Discussion of hiring a GM vs Management Company
 - e) Discussion and action to move 5% of road fees to Non- Roads account per bylaws for the 2022-2023 fiscal year.
 - f) Discussion on talking to Malamalama School about amending their lease to allow us to use some of the property for an additional mailbox cluster.
14. Announcements
 - a) Next Board meeting February 15, 2023, 6pm
 - b) Next General Membership Meeting is February 26, 2023, 3pm check-in starts at 2pm
15. Adjourn to executive session to discuss Legal and personnel matters