

HPPOA Bylaws Committee Meeting **Agenda**/minutes 12/7/2023

Meeting Started 3:32 PM

**1. Roll Call (Quorum 3)**

Alissa Hanshew - Acting Chair

Jon Loehndorf

Ray Holybee

Patricia Szot

Kari Hoffman - President HPPOA

Guests

Daneee McFarr

Julie Rice

Mayelin Stillwell

Angelica Covington

Spencer Sapopta

One person who would not give name

**2. Approve Minutes**

Patti moved to approve

Jon seconded

Unanimous vote

**3. Elect Chair**

Jon volunteered

Ray moved to approve

Alissa seconded

Unanimous vote

**4. Elect secretary**

Patti volunteered

Ray moved to approve

Jon seconded

Unanimous vote

**5. 4PM phone call with lawyer**

Jon indicated to all people present that at 4PM all non-committee members will have to leave because there is to be a discussion with HPPOA lawyer. They may return when the call is finished.

**6. Determine meeting schedule**

Will start with 2 hour meetings from 4 – 6PM twice a month on a Thursday.

December 21, 2023 4-6 PM  
January 11, 2024 4-6PM  
January 25, 2024 4-6PM

## 7. Assessment of remaining work

The following assessment of the Bylaws was put together by Alissa from previous meeting of the Bylaws Committee. The yellow highlighted articles are the ones that require the most work.

- Introduction – mostly done but some language changes required
- Article I – Name: finished
- Article II – Location: some language changes required
- Article III – Corporate seal: finished
- Article IV – Objects and Purposes: some language changes required
- Article V – Bylaws definitions: will work at the end because the correct definition will be applied throughout the document
- Article VI – Membership and Voting
- Article VII – Membership meetings: Section 2 needs to include "email"
- Article VIII – Board of Directors: there are some areas that are good but mostly needs work done
- Article IX – Officers: there are comments from the lawyer and it needs to include "email"
- Article X – Committees: some language changes required, comments from lawyer need to be included and, discussion of 421J needed
- Article XI – Assessments: some language changes required
- Article XII – Administration: some language changes required
- Article XIII – Road Policies: some language changes required
- Article XIV – Amendment to Bylaws: Lawyer comments needed and add "email"
- Article XV – Alternate Dispute Resolution: Lawyers comments needed
- Article XVI – Miscellaneous: May be done
- Appendix A – Voting District Description: finished
- Appendix B – HPPOA Voting District map: finished
- Appendix C – Oath of Office: finished
- Appendix D: Statement of Officer: finished
- Appendix E – HPPOA Business/Fiscal Schedule: need to match to updates
- Appendix F – Schedule of Notices to Members: finished

The modified version of the Bylaws has tracking on it for members to read and use for future meetings

Discussion about payment of dues online. Use QuickBooks and it could be expensive and time consuming to replace if we make our own.

3:58PM Non committee members left for phone call to lawyer.

4:45PM non committee members returned.

Confirmed the next meeting to be December 21, 2023

Ray moved to adjourn

Patti seconded

 1/24/2024