

**Hawaiian Paradise Park Owners' Association
APPROVED Board of Directors Meeting
Wednesday, August 21, 2024**

1. Call to Order

Board of Directors meeting called to order by Kari Hoffman District 5 at 6:02 pm. Taken place at the HPPOA Activity Center; room was rearranged to adjust for better sound quality.

2. Roll Call

Board members present: Jason Schillewaert District 1, Darice Unick District 2, Alissa Hanshew District 3, Kari Hoffman District 5, Lanell Lua District 6, Naomi Hirayasu District 7.

Board member(s) absent: Melina Rajaei District 4, Patricia Egan District 8, and Jeff Finley District 9

3. Approve Agenda for August 21, 2024

Edits: Under Committee Reports, add item F: Mailbox Beautification Committee, Under New Business, add Ratify Repair of Roller.

Alissa Hanshew District 3 moved to approve the August 21, 2024 agenda as amended. Jason Schillewaert District 1 seconded the motion. Vote: Yes – 6, No – 0. Unanimous. Motion carried.

4. Approve of July 17, 2024 Minutes

Edits: pg 4, item C correct “not longer” to “no longer.”

Alissa Hanshew District 3 moved to approve the July 17, 2024 meeting minutes as amended. Lanell Lua District 6 seconded the motion. Vote: Yes – 6, No – 0. Unanimous. Motion carried.

5. President's Report

Kari Hoffman President addressed the board. President's report attached (1).

Question of when paving entrance on 16th street. Should be done this week.

6. Vice President's Report

No report.

7. Treasurer's Report

Alissa Hanshew Secretary addressed the board in lieu of District 9 Treasurer. Treasurer's report attached (2).

Enter discussion. HPPOA received money from County tax sale of property from January 2023. Question if County pays road fees on their 20 acre property. They do not because prior board made agreement they would not have to.

Melina Rajaei District 4 entered the meeting at 6:15 pm.

8. GM Report

Larry Torres General Manager addressed the board. GM report attached (3).

Enter discussion and questions. Question of notice when house is built. Question of new owner letter. Letter to new members created for those who have property transfer.

Discussed Calcium Chloride update is to always err on safe side. Safety before application. Heat is generated. Need to check to make sure tank does not leak on way to site.

10 – 12 age children coached in football. Coach wants to use field. If open gate or use bathroom, typically charge \$15 per hour. Coach request board to waive fee in exchange for community service.

Question of getting them keys. Keys are given to long term regular rentals and signed in and out. Question if it would be regular rental. Sundays, Mondays, and Wednesdays request to use field. Other groups are using the Activity Center at the same time.

Lanell Lua District 6 moved to waive the \$15 per hour fee for the football team in exchange for community service for HPP. Naomi Hirayasu District 7 seconded the motion. Vote: Yes – 7, No – 0. Unanimous. Motion carried.

Question of how many miles it takes to water road. Roughly 2 miles per tank but it depends. Try to saturate in front of house where call came from.

Question if parking lot will be stripped. It is in the plan. Question on placement of light reflectors on road. Reflectors are placed on outside of white line so road can easily be repainted.

9. Committee Reports

A. Finance Report

Finance Committee meeting scheduled for Monday at 12:30 pm in library. First meeting of fiscal year.

B. Bylaws Committee

Ray Holybee addressed the board. New chairperson in committee. Working on Article 10; Committees. There are two meetings per month second and forth Wednesday of the month at 4 pm in library.

C. Human Resource Committee

No report.

D. Cultural Preservation Committee

Lanell Lua addressed the board. Meeting was on the 10th where they discussed the survey draft and their possible recommendations.

E. Road Safety and Pathways Committee

No report.

Question if there still is a committee. Have not heard from them. Vice President keeps up with committees but is not at tonight's meeting. District 2 is a member of the committee and there have not been meetings lately. GM will contact members.

F. Mailbox Beautification Committee

Patty Szot addressed the board. Chair of Committee. Meeting are on Mondays at 11 am by Zoom. Formed a mission statement, establishing landscape plan and will give to board for approval once complete. Discussed signage such as no tampering with mailboxes, and surveillance. Question of plans for signs and what's allowable.

Question of number of members. Four members are on committee. People can volunteer but are not members. Discussed capping number of members for quorum purposes.

10. Community Resource Report

Judi Houle is absent. Kari Hoffman addressed the board. Food pantry is fourth Tuesday of the month. First Saturday of month is Neighborhood Watch Meeting. Second Saturday of the month is the Swap Meet. Third Saturday of the month is a class.

11. Owner Input (limited to 3 minutes each) Questions/statements must be submitted in writing to be included in the minutes

Barbara Dober addressed the board.

Kahiopo Bablo addressed the board.

Darice Unick addressed the board.

Spencer Hisler addressed the board.

12. Unfinished Business

A. Update on Mailbox Project – Lighting on 14th and 16th

Discussed updates on mailboxes within GM and President's report. Need to approve the lighting on 14th and 16th. Two sites were done last fiscal year and two sites for this fiscal year budget. Lighting was already put out to bid and approved. Four solar lights per site.

Kari Hoffman District 5 moved to approve lighting installed on 14th and 16th at \$33,400 per site. Alissa Hanshew District 3 seconded the motion. Vote: Yes – 7, No – 0. Unanimous. Motion carried.

B. Discussion on the Archaeological Study

Not all board members have had opportunity to read report. Once everyone reads report will have discussion. Discussion tabled.

C. Discuss and Review Revised Code of Conduct

Code of conduct not yet complete. Discussion tabled.

13. New Business

A. HPPOA Policy review – Speed Hump Request

Enter discussion on packet given to owners to request a speed hump. Speed hump information/request packet was last updated in 2009. Enter discussion and questions. Question if speed hump is mentioned within insurance policy. Question of traffic counter device. Estimated speed hump cost is \$2,500 per hump. Approximately \$5,000 to replace both humps on 29th. Discussion on timing on replacing humps.

Jason Schillewaert District 1 moved to replace two speed humps on 29th Kaloli and Hwy 130 with asphalt speed humps. Lanell Lua District 6 seconded the motion. Vote: Yes – 7, No – 0. Unanimous. Motion carried.

Discussed speed hump policy. Discussed traffic counter device cost being within discretionary budget for general manager. District 1 and 3 will work on revising speed hump policy. Speed humps will be painted immediately after installation.

B. Discussion Regarding Website Upgrade Needed

Enter discussion. Needed additional space for website. Asked and was received. HPPOA website does not come up first when searched. Needs a search engine optimization (SEO). District 4 has experience.

Naomi Hirayasu District 7 moved to authorize District 4 access to website and work with staff necessary to optimize website. Alissa Hanshew District 3 seconded the motion. Vote: Yes – 6, No –

0, Abstain – 1 Melina Rajaei District 4. Motion carried.

C. Activity Center Fees review – Increase Associate Member Fee from \$75 to \$100 and increase deposit from \$250 to \$350

Enter discussion. Time of year to review policy. Last year increased Activity Center fees. Finance Committee recommended increase in deposit due to possibility of increase cost to clean and increase of associate member fee. Anyone who is not a member can rent facility but they have to become an associate member for \$75 per year membership. They can then rent the facility as many times as they want within the year. Within deposit, return all but \$50 to cover staff to secure building, inspect facility and close gate. If party fails to clean up, deposit is kept. Recommendation to increase both fees.

Alissa Hanshew District 3 moved to increase associate member fee to \$100 and deposit to \$350 effective September 1, 2024. Any agreement entered beforehand will be honored. Darice Unick District 2 seconded the motion. Vote: Yes – 7, No – 0. Unanimous. Motion carried.

D. Ratify Approval of Roller Repair

Enter discussion. Repair was ratified via email vote due to urgency. Question why a repair was needed. Part went out and roller is essential.

Kari Hoffman District 5 moved to ratify repair of roller of \$12,151.07. Lanell Lua District 6 seconded the motion. Vote: Yes – 7, No – 0. Unanimous. Motion carried.

14. Announcements

Next Board Meeting is September 18, 2024 at 6 pm.

Next General Membership Meeting is October 27, 2024 at 3pm with a 2 pm check – in.

15. Adjourn

Naomi Hirayasu District 7 moved to adjourn to Executive Session. Alissa Hanshew District 3 seconded the motion. Vote: Yes – 7, No – 0. Unanimous. Motion carried. Meeting adjourned at 7:45 pm.

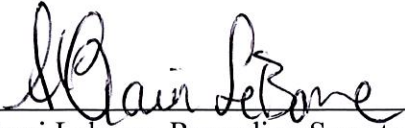
Attachments:

President's Report (1), page 8.

Treasurer's Report (2), page 9.

GM Report (3), page 10.

I, Al-Qawi Lebarre, undersigned as an independent neutral third-party, present this report as a summary of these events to the best of my ability.



Al-Qawi Lebarre, Recording Secretary

10/27/2024

Date

Upon acceptance,



HPPOA Board Secretary

10/15/2024

Date

**HPPOA Board of Directors Meeting
Motions Log
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