

**Hawaiian Paradise Park Owners Association
CULTURAL PRESERVATION COMMITTEE MEETING
June 14, 2025**

Members present: Lanell Lua (Chair), Liz Amaral, 'Ihilani Buffett, Christine Harker, Kathy Hollingsworth, Sandee Maeda, Danee McFarr (Secretary), Julie Rice, Patricia Ruppert (quorum met)

Members absent: Jan Emerson-Sheldon, Brian Ogawa, Nainoa Rosehill, Michael Schiszler

Guests: Gail Clarke, Spencer Willis, Alvin Yax

Call to order: Lanell Lua, Chair, called the meeting to order at 10:00 a.m.

Meeting agenda approval: Maeda made a motion to approve the agenda; Amaral seconded; approved unanimously.

Previous meeting minutes approval: Maeda made a motion to approve the May 10, 2025 meeting minutes; Buffett seconded; approved.

AGENDA ITEM	DISCUSSION	ACTION
UNFINISHED BUSINESS		
<p>Ko`olauo archaeological survey (ARS): Recommendations from CPC to HPPOA board (Ko`olauo NHO Stewardship Working Group)</p> <p>A. Request for Proposal (RFP) for stewardship</p> <p>B. Native Hawaiian Organization (NHO) presentations</p>	<p>The Ko`olauo NHO Stewardship Working Group (Lanell Lua, 'Ihilani Buffett, and Sandee Maeda) is responsible for 1) creating an RFP for the HPPOA board; 2) compiling a list of Hawaiian nonprofit organizations on Hawai'i Island who appear qualified to take on the project; 3) contacting and meeting with interested parties to discuss the scope of the project and the NHO's qualifications; and 4) inviting them to a committee meeting so that the committee may make recommendations to the board.</p> <p>A. The group reported that they have prepared a rough first draft of an RFP and an informational packet for organizations interested in applying. The packet consists of a cover letter and relevant sections from the ARS. Both were handouts for members. The RFP was missing a section. The complete document will be emailed to members for review. Sandee asked that we review the RFP and send suggestions to her.</p> <p>The vetting process will require careful consideration and time. Puna area NHOs will be given priority; if there are none that are qualified or interested, the search will be expanded to include others outside the area.</p> <p>B. NHO presentations are pending until after Working Group vetting.</p>	<p>The Ko`olauo NHO Stewardship Working Group will provide an update at the next meeting.</p> <p>The RFP document will be emailed to members for review and feedback. Discussion will continue at the next meeting.</p> <p>NHO presentations are pending.</p>

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Instagram page and website (Spencer Willis)	The sites have updated committee agendas and minutes, along with other information.	Spencer will provide an update at next meeting.
Information sharing with swap meet attendees: table hosted by CPC members (Education Working Group)	<p>The Education Working Group is responsible for helping to fulfill the committee’s mission of educating the community about the history and culture of Waikahekahe and Kea`au (within the boundaries of Hawaiian Paradise Park).</p> <p>‘Ihilani shared an informational trifold board that she started to create, which includes our mission statement. She asked for members to add to it. It will be used for educational events, along with informational handouts. She also shared drafts of designs for a bumper sticker for Kea`au-Waikahekahe, one featuring a hala tree.</p> <p>She asked that members send suggestions to her or other members of the working group.</p> <p>For future meetings’ agenda and minutes, all educational items, to include the Instagram page and website, will be under the heading of “Education Working Group.”</p>	<p>The Education Working Group will report at the next meeting. Members are asked to submit suggestions.</p> <p>All education-related items will be grouped under “Education Working Group.”</p>
CPC mission statement, objectives, and goals: Ratify final approved by email (Mission Statement Working Group)	<p>Minor changes were made to the final CPC mission statement, objectives, and goals document after the last meeting and approved by email vote. Sandee moved to ratify that vote and Julie seconded the motion. Approval was unanimous.</p> <p>Lanell will present the document to the HPPOA Board at their June meeting.</p>	<p>The email vote, approving changes to the final document, was ratified.</p> <p>Lanell will present the document for approval at the HPPOA board meeting in June.</p>
Recommendation to relocate mailboxes at 16 th and Maku`u site	<p>Because of the burial cave’s close proximity to the mailbox site, members discussed recommending to the board that they move the mailboxes to another location. Lanell asked Keoni Alvarez, steward of the burial site, to attend today’s meeting to give his opinion. He is off-island and cannot attend.</p> <p>After sharing of opinions, it was decided to continue discussion at the next meeting. Members were asked to bring suggested wording for a recommendation, if they are in support of a yes vote.</p>	Discussion to continue at the next meeting.

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AGENDA ITEM	DISCUSSION	ACTION
NEW BUSINESS		
<i>The Conch</i> newsletter name change recommendation	<p>The Education Working Group presented a proposal to rename the HPPOA newsletter from <i>The Conch</i> to <i>Ka Nū Hou</i>. <i>Ka Nū Hou</i> is Hawaiian for “the news,” “recent news,” or “tidings.” This phrase is both accurate and fitting for a newsletter that serves as a primary means of communicating important updates, announcements, and events to the HPPOA community. Adopting the name represents a meaningful step in honoring Hawaiian culture, supporting language revitalization, and affirming the unique identity of our community in Hawai‘i. Minor changes were recommended. Sandee will make the revisions.</p> <p>Sandee moved to accept the proposal with minor changes; Julie seconded. The members voted unanimously in favor. Lanell will have it added to the agenda at the next Board meeting and `Ihilani will present.</p>	The proposal was approved by a unanimous vote. Lanell will have it added to the next Board meeting agenda and `Ihilani will present.
ANNOUNCEMENTS		
HPPOA General Membership Meeting	The next HPPOA General Membership Meeting will be held at the Activity Center on Sunday, June 29 at 3 PM. Members were encouraged to attend. The retroactive CPC committee resolution is on the agenda for membership approval.	For information.
Next Meeting	The next meeting will be held Saturday, July 12 at 10 a.m. in the HPPOA library. Regular meetings are held on the second Saturday of each month.	For information.

The meeting was adjourned at 11:18 a.m. (Maeda moved; Rice seconded; accepted unanimously.)

Meeting minutes submitted by Secretary to Chair on July 8, 2025.

Approved:

Lanell Lua, Chair

Date

