

**Hawaiian Paradise Park Owners Association  
Policies and Procedures Committee  
Minutes  
Nov 11, 2025 1pm**

- 1) Call to Order at 1:05pm by Teresa Bayne
- 2) Roll Call
  - Teresa Bayne, D2/Sec -Present
  - Kari Hoffman, D5/Treas - Present
  - Debbie Skaggs - Present
  - Keith Redman - Absent
- 3) Approve Agenda - Motion to approve by Kari, second by Debbie, unanimous, motion passes
- 4) Approve Minutes of 10/28/25 meeting - Motion to approve by Kari, second by Debbie, unanimous, motion passes
- 5) Old Business
  - a) Presentations by members of work on existing policies
    - i) Land Use - Tabled until next meeting
    - ii) Herbicide - Discussion, minor changes will be incorporated in version 2 for approval at next meeting
    - iii) Investment - Discussion, many changes to incorporate in version 2
    - iv) Procurement - Discussion, minor changes to be incorporated in version 2
    - v) Committee Guidelines - Discussion, changes to be incorporated in version2
    - vi) Internal Controls - Tabled
    - vii) Financials to Members - tabled
  - b) Vote to present 1.1, 1.2, and 1.3 to BOD at meeting on 11-15-25 - Motion by Kari, second by Debbie, unanimous, motion passes
- 6) New Business
  - a) Choose and begin writing next policy - No new policy identified, will continue to work on policies already in progress
- 7) Announcements
  - Next P&P Cmte meeting Nov 25, 2025 1pm, December meeting TBD
- 8) Adjournment - Motion to adjourn by Kari , second by Debbie, unanimously approved