

Mail Park Beautification Committee  
Meeting Minutes Nov 10, 2025

Meeting called to order at 11:05am by Jeanette Baysa

Roll Call: Present: Keith Redman, Paul Derbyshire, Jeanette Baysa, Kari Hoffman, Katherine Patton

The agenda was presented for approval, with an amendment for the date change of minutes (to be approved) to Sept 22, 2025. Katherine made the motion to approve as amended, Paul 2<sup>nd</sup>ed. Unanimous vote to approve.

The minutes from the September 22, 2025 meeting were presented for approval. Kari made the motion to approve as presented, Katherine 2<sup>nd</sup>ed. Unanimous vote to approve.

Tasks from last meeting were reviewed and updated. Latest updates were given.

Next steps

- USPS: Update AMS system with 39 missing mailboxes and 102 reassigned addresses at 6th and Maku'u
- USPS: Resequence the 6th and Maku'u site
- Kari: Provide update on shipping date for master locks once available
- Kari: Meet with Kia on November 19th to go over everything and get more answers
- Kari: Request to be included in regular post office calls about HPP
- Kari: Verify CBU list before installation at 6th to double check for missing boxes
- Kari: Count parcel lockers at storage location to determine inventory for Pohaku Circle
- Kari: Print and laminate do's and don'ts for Mail Parks to post on bulletin board at 4<sup>th</sup>
- Kari: 2 CBU's to be installed at 4<sup>th</sup>, along with remaining 8 parcel locker CBU's
- KP or designated person: Post work party flyer on bulletin board at 4th
- Keith: Pick up sand for bulletin board materials
- Keith: Attend work party on Saturday, November 15th at 4th
- Keith: Get mulch delivery on Wednesday
- Keith: Stand up bromeliads and cover with mulch at 4th on Saturday
- Keith: Weed eat tall weeds on Kaloli side at 4th on Saturday
- Keith: Chop down and poison small albezia trees at 4th on Saturday
- Keith: Collect Hong Kong orchid seed pods next time picking up sand
- Keith: Plant 'border plants' along the pathways
- Paul: Wait one week to assess poison effectiveness before additional maintenance at 14th and 16th
- Paul: Priority weed eating of frontage between 14th and Kaloli when time permits
- Kari: Talk to Renata about getting more plant cuttings for Keith
- Shelly: Print work party flyer from website PDF for bulletin board
- Keith & Paul: continue to collect materials in preparation for the bulletin board at the 6<sup>th</sup> & Maku'u mail park. Paul indicated that more materials would need to be purchased. Keith made a motion to accept a budget not to exceed \$300 for the pending bulletin board. Kari 2<sup>nd</sup>ed. Discussion was held and suggestions were made that specific requests for donations could also be made on Facebook. Unanimous vote approved the budget amount.

Next meeting Jan 12, 2026

Adjournment: Motion to adjourn made by Jeanette, and 2<sup>nd</sup>ed by Kari. Unanimous vote. Meeting adjourned at 12:17pm.