

Hawaiian Paradise Park Owners Association
DRAFT CULTURAL PRESERVATION COMMITTEE MEETING DRAFT
September 13, 2025

Members present: Lanell Lua (Chair), Kale Gumapac, Kathy Hollingsworth, Sandee Maeda, Danee McFarr (Secretary), Brian Ogawa, Julie Rice, Spencer Willis (quorum met)

Members absent: Liz Amaral, `Ihilani Buffett, Nainoa Rosehill, Patricia Ruppert, Michael Schiszler

Guests: Joshua Cook, James Dillard, John Dillard Jr., Leslie Lihau Rosehill, Al Yax

Call to order: Lanell Lua, Chair, called the meeting to order at 10:07 a.m.

Meeting agenda approval: Proposal to move two agenda items: "Recommendation to relocate mailboxes at 16th and Maku`u site" to #1 under Unfinished Business and "Petroglyph finding" from Announcements to #1 under New Business. Maeda made a motion to approve the changes; Hollingsworth seconded; approved unanimously. Lua made a motion to approve the agenda with the changes; Maeda seconded; approved unanimously.

Previous meeting minutes approval: Maeda made a motion to approve the August 9, 2025 meeting minutes and Rice seconded; approved unanimously.

AGENDA ITEM	DISCUSSION	ACTION
UNFINISHED BUSINESS		
Recommendation to relocate mailboxes at 16th and Maku`u site <i>(cont'd on next page)</i>	<p><i>Summary from previous meetings:</i> Because of a burial cave's close proximity to the mailbox site, it was proposed at the June meeting that the committee recommend to the board that they move the mailboxes to another location. After much discussion, it was decided to continue at the next meeting. At the July meeting, Julie distributed a sample of a statement for the committee to consider as a formal recommendation. Due to lack of time, further discussion was postponed to the next meeting. The August meeting was open forum, so no discussion was held.</p> <p><i>At today's meeting:</i> Danee distributed a handout with Julie's original proposed recommendation, a modified version, and a simplified version. After much discussion and editing suggestions, a final version was composed. Sandee moved to approve the final version; Lanell seconded; approved unanimously.</p> <p>Lanell will have the recommendation added to the next HPPOA board meeting agenda and present it as follows: The CPC requests that the Board make a motion to:</p>	Lanell will have the recommendation added to the next HPPOA board meeting agenda and present to the board.

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AGENDA ITEM	DISCUSSION	ACTION
<p>Recommendation to relocate mailboxes at 16th and Maku`u site (<i>cont'd</i>)</p>	<p>1. Move the 16th and Maku`u mailbox site to a culturally respectful location; and 2. Have an archaeological survey performed by a State of Hawai`i permitted archaeological firm prior to breaking ground at any site under consideration.</p>	
<p>Ko`olauo archaeological survey (ARS): Recommendations from CPC to HPPOA board (Ko`olauo NHO Stewardship Working Group) A. Request for Proposal (RFP) for stewardship B. Native Hawaiian Organization (NHO) presentations</p>	<p><i>Summary from previous meetings:</i> The Ko`olauo NHO Stewardship Working Group is responsible for 1) creating an RFP for the HPPOA board; 2) compiling a list of Hawaiian nonprofit organizations on Hawai`i Island who appear qualified to take on the project; 3) contacting and meeting with interested parties to discuss the scope of the project and the NHO's qualifications; and 4) inviting them to a committee meeting so that the committee may make recommendations to the board. A. The working group will meet to revise the RFP. B. NHO presentations are pending until after Working Group vetting. The August meeting was open forum, so no discussion was held.</p> <p><i>At today's meeting:</i> Lanell informed the group that on Saturday, September 6 she met with Sandee, `Ihilani, and Danee to discuss. At this meeting, Danee presented a summary of her research, conversations with contacts, and their recommendations. These findings were discussed; there was no plan created for further action.</p> <p>There was much discussion by committee members about how to proceed. Sandee and Danee explained the process required by the HPPOA board for the CPC to create an RFP and recommend nonprofit groups to the board.</p> <p>Sandee will arrange for the next working group meeting and text an invitation to all committee members. Everyone is welcome to attend.</p>	<p>Sandee will arrange for the next working group meeting and text an invitation to all committee members. Everyone is welcome to attend.</p> <p>The Ko`olauo NHO Stewardship Working Group will provide an update at the next meeting.</p>
<p>Education Working Group Report A. Instagram page and website B. Information sharing: notification to members before posting (<i>cont'd on next page</i>)</p>	<p><i>Summary from previous meetings:</i> The Education Working Group is responsible for helping to fulfill the committee's mission of educating the community about the history and culture of Waikahekahe and Kea`au (within the boundaries of Hawaiian Paradise Park). Members have been asked at several meetings to contribute to `Ihilani's informational trifold board to be used for educational events, along with informational handouts.</p>	<p>A. and C. No discussion nor updates due to lack of time.</p> <p>The Education Working Group will provide an update at the next meeting.</p>

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AGENDA ITEM	DISCUSSION	ACTION
<p>Education Working Group Report (<i>cont'd</i>)</p> <p>C. Ka Nū Hou (HPPOA website newsletter)</p> <p>D. Incorporate Hawaiian cultural practices into meetings: pule and 'ōlelo no'eau</p>	<p>The HPPOA newsletter name was changed to Ka Nū Hou in June, upon the recommendation of the committee. `Ihilani will work on updating it regularly. The Education Working Group will contribute to a regular feature.</p> <p>At the July meeting, `Ihilani asked that members who would like to join the working group or have suggestions speak to her after the meeting or contact her via email at cpc.hppoa@gmail.com.</p> <p>At the July meeting, `Ihilani asked the group to consider if they would like a Hawaiian cultural practice, such as a pule (prayer) or 'ōlelo no'eau (Hawaiian language proverb) at the beginning of committee meetings. (To be discussed at the August meeting). The August meeting was open forum, so no discussion was held.</p> <p><i>At today's meeting:</i> Due to lack of time, discussion and updates postponed to next meeting.</p>	<p>B. "Information sharing: notification to members before posting" will be discussed at the next meeting.</p> <p>D. "Incorporate Hawaiian cultural practices into meetings" will be discussed at the next meeting.</p>
<p>NEW BUSINESS</p>		
<p>Petroglyph finding</p>	<p>Lanell distributed a packet of information regarding her proposal to contact Ashley Kierkiewicz to sponsor a resolution to present to the Hawai'i County Council's Legislative Action and Acquisition Committee (LAAC) to prioritize the acquisition of the property located at 15-1027 Ala Heiau Road in order to preserve a petroglyph on the property.</p> <p>Sandee moved; Julie seconded; approved unanimously: to request approval of the HPPOA Board to allow the CPC, under the chair Lanell Lua, to ask Ashley Kierkiewicz to sponsor a resolution as above.</p>	<p>Lanell will have this issue added to the agenda of the next HPPOA board meeting and will ask them to approve her request to contact Ashley Kierkiewicz.</p>
<p>Establish written rules for the committee: form working group</p> <p>Addressing guest input</p>	<p><i>Summary from previous meetings:</i></p> <p>These items were added to the agenda at the beginning of the July meeting, but due to lack of time, discussion was postponed to the next meeting.</p> <p>At the August meeting, "Establish written rules for the committee" was on the agenda, but was not discussed. Sandee asked if she could text members asking them if they would like to be a part of a new working group to establish written rules for the committee. There were no objections.</p> <p><i>At today's meeting:</i> Due to lack of time, discussion and update on working group postponed to next meeting.</p>	<p>No discussion nor updates provided due to lack of time.</p> <p>Discussion will be held and updates will be provided at next meeting.</p>

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AGENDA ITEM	DISCUSSION	ACTION
Communication among members between meetings	<p><i>Summary from last meeting:</i> At the August meeting, Julie recommended that members be able to communicate with each other between meetings. It was suggested that a text thread would be an efficient way to do so. Sandee volunteered to start the thread. All members present agreed to be included. Sandee will contact other members to ask if they want to be included.</p> <p><i>At today's meeting:</i> Due to lack of time, update postponed to next meeting.</p>	<p>No update provided due to lack of time.</p> <p>Update will be provided at next meeting.</p>
ANNOUNCEMENTS		
SIHP number for Ko`olauo	A State Inventory of Historic Places (SIHP) number was assigned (by the State Historic Preservation Division-Hawai'i Island, Department of Land and Natural Resources) for Ko`olauo: SIHP # 50-10-45-31537	For information.
Next Meeting	The next meeting will be held Saturday, October 11 at 10 a.m. in the HPPOA library. Regular meetings are held on the second Saturday of each month.	For information.

The meeting was adjourned at 12:34 p.m. (Maeda moved; Lua seconded; accepted unanimously.)

Meeting minutes submitted by Secretary to Chair on October 5, 2025.

Approved:

Lanell Lua, Chair

Date