

**Hawaiian Paradise Park Owners Association
Policies and Procedures Committee
Minutes
Jan 6, 2026 2pm**

- 1) Call to Order
- 2) Roll Call
 - Teresa Bayne, D2/Sec - Present
 - Kari Hoffman, D5/Treas - Present
 - Debbie Skaggs - Present
 - Keith Redman - Absent
- 3) Approve Agenda - Motion by Kari, Second by Debbie - Unanimous
- 4) Approve Minutes of 12-9-25 meeting - Motion by Teresa, Second by Debbie, 1 Abstention Kari
- 5) Old Business
 - a) Presentations by members of work on existing policies
 - i) Community Membership BOD Communication - Changes incorporated from last meeting - Motion by Kari to send to BOD, second by Debbie, unanimous
 - ii) Internal Controls - Finance and Accounting Internal Controls (Debbie was RIGHT about interest rate), more questions asked, discussion on checks and balances, cash handling, Debbie will work on this for next meeting
 - iii) Financials to Members - Tabled
 - iv) Land Use - Discussion regarding allowed materials in the easements, including parking, will be discussed again at the next meeting.
- 6) New Business
 - a) Choose and begin writing next policy - Check to see if 4.3 was voted on by committee (it was, and was approved by BOD at December meeting), need to do activity center, committee recommendation forms so items can go on the agenda instead of just committee reports, property tax exemption for road maintenance fees HPPOA cut off date
- 7) Announcements
 - Next P&P Cmte meeting January 27, 2026 1pm
- 8) Adjournment - Motion to adjourn by Teresa @ 3:52, unanimous