

**Approved Minutes
HPPOA Board of Directors Meeting
April 16, 2014**

Call to Order: The meeting was called to order by President June Conant, at 6 pm.

Roll Call:

Board of Directors:

June Conant, President, District 6; Verne Presnall, Vice President, District 7; Terry Michels, Secretary, District 3; Joan Galante, Treasurer, District 4; Judy Sumter, District 5; Bruce Derrick, District 2. Absent: Francis Ganon, District 1; Bill Newman, District 8; and Dale Watson, District 9.

Also present: Scott Reilling, General Manager, and Gina Stephens, Recording Secretary.

Guest Present:

Mary Roblee, Patricia Fay, S. Collins; RN, BJ Mullenix, Leilani Bronson-Crelly, Thomas Sweicki, Landolf Kell, John Seastrom, Beth Everson, Deborah Hillman, Mayelin Stillwell, Roseanne McLean, Steve & Kerry Burrell

Approval of Agenda:

Regarding the agenda, the Special Use Permit for Baptist Church on 7th Avenue and Committee Reports was added to New Business. **Joan Galante moved to approve the agenda as amended and Judy Sumter seconded. The motion was approved unanimously.**

President's Report:

Candidate present were welcomed as well as many other homeowners.

Approval of Minutes:

Minutes of last month's (March) meeting were received late and have not been reviewed in time for this meeting. The minutes of the January 24, 2014 Special Meeting were reviewed. **Verne Presnall made a motion to approve the minutes and Judy Sumter seconded.** Because Joan Galante was not at that meeting she abstained. **The minutes were approved unanimously.**

Owner Input:

1. Debra Hillman followed up on her request for a "NO Parking" sign. Even though easements have been cleared, emergency vehicles still cannot get through. She never asked boulders to be removed.
2. Steve Burell reported few problems with service providers having access in this area. He stated if one property owner's gate was moved back 10-20", this would solve the problem.
3. Kerry Burell reported 4 out of 5 families have no problems with vehicles having access to this area. She does not want the boulders moved.
4. Beth Everson stated stating that the general manager is making animosity between the neighbors and that it is not fair to ask to owner to move the gate, having signs installed would be simpler.
5. Mary Roblee reported getting a certified letter from HPPOA to remove (within 45 days) foliage from pin to pin.
6. Mayelin Stillwell of RTSC reported the letters went out to all owners in the area to be fair. No trees or rocks are allowed in the easement area, only grass. The RTSC will be meeting next Monday, May 5 where the status report will be discussed as well as the budget.
7. Sandra Collins reported upset that every two months the gravel road is pulverized and the HPOA workers come along and scrape it off again.
8. Tom Sweky requested that no poison be sprayed at his property. Recommended he put up sign to that effect on his property
9. Roseanne McLean reported that the potholes are back on her street (13th dead end). All dead -

ends should have "dead- end" or" no outlet" signs.

10. Leilani Bronson-Creely asked the general manager to respond to Mr. Sweky in regards to the "No Poison Sign." There used to be a list regarding "No Poison" in the office. She also objected to preferential voting for the upcoming election and wanted to know if the entity tabulating the votes had experience with preferential voting.

11. Landolf Kell stated it saddened him to see all the arguing and complaining at board meetings and said that after hearing what goes on at this meeting, he wanted to withdraw his nomination to run.

Committee Reports:

- 1. Parks:** Verne Purnell presented status of playground equipment and leads on applying for grants. May need a separate policy for liability insurance.
- 2. Road Testing:** Bruce Derrick reported Evan has accepted the terms that were discussed at the last meeting. The crew has been busy and will be busy until the end of April, so the Road testing material will not be laid until the beginning of May.
- 3. Paths:** John Seastrom reported the committee is drawing up a written plan for the perimeter and interior trails around the hui. DNLR representative looked at the proposed trail in the back for any caves and did not find any problems with proceeding as planned. University of Hawaii Summer Project is willing to come to the trail site to observe the grounds to make sure that there are no historical artifacts found. The committee is sending a letter to the University of Hawaii. A representative from DLNR is willing to talk to UH.
- 4. Road Safety & Traffic:** Mayelin Stillwell reported on the status of street signs in the park and bones found in a cave that will need to be determined if animal or human. Mayelin to post an article in the Conch to stop dumping waste. She also gave a report on locating land/real estate attorneys to address easement issues in the park.
- 5. Community Action:** Terry Michels gave an update on the committee and minutes are posted on the website. Thursday, May 8th at 4:30pm is the next meeting in the Library.

Treasurer's Finance & Committee Report: Joan Galante discussed the Morgan Stanley account and need for an Investment Policy statement from the Board.

Bank Balances as of March 31, 2014

Savings, Checking, Investment & bond Reserves-	\$4,829,775.14
Bond Construction (available for Paving)-	\$1,453,861.60
	\$6,283,636.74

General Manager's Report and Road Supervisor's Report:

The Paving project will complete the last 5 miles of roads from the bond monies. The second billing has gone out and the third billing is ready to be sent. The Mormon Church is volunteering to do a park clean up on Saturday, May 3, 2014 from 9 am –noon. Gloves and garbage bags will be supplied. April's rain has generated many complaints of pot holes getting larger. The clearing and grubbing project is now complete. Herbicide spraying is done the 3rd week of the month. Scott Reilling recommended owners put a sign on their property stating that they do not want spraying done. Easements & Encroachments: Malalma School's Bull-nose has been removed. Scott Reilling reported he will put up a "No Parking" sign @ ala Kai and boulders need to be moved to the boundary line.

Motions Log:

Judy Sumter and Joan Galante will update the log as minutes come in and are approved by the board. Leilani Bronson-Creely asked to eliminate motions that have been completed. For now the motions log will be kept "as is".

Old Business:

1. Clearing and grubbing: discussed in General Manager's report.
2. Phase V Paving: discussed in General Manager's report.
3. Approve Neutral, Reputable Entity to count Election Ballots
Ballots go out on 5/1/14. League of woman Voters will not be available this year.
The Office of Elections was contacted and received information that the group doing the ballot counting cannot have any association with HPP. St Theresa's in Mountain View has agreed to do the ballot counting and need to adhere to Robert's Rules of Order. Bylaws state that the counting group needs to be a Neutral entity and non-biased. **June Conant moved to accept St. Theresa's in Mountain View to count ballots. Terry Michels seconded. The motion was approved.** All board members approved with Bruce Derrick abstaining.

New Business:

1. French Drains for Flooding was moved to May's Board meeting for discussion.
2. Approve HPP activity Center as Red Cross Tsunami Evacuation Center:
HPP Activity Center has been accepted and approved by Red Cross Association to be a Tsunami Evacuation Center for this area. Red Cross will be bringing supplies for families in need during a Tsunami. Red Cross will also be bringing a portable generator as well as other emergency supplies. June Conant is exploring how a portable shower can be erected for such times of need. **June Conant moved to approve the HPP Activity Center to be used as a Red Cross Tsunami Evacuation Center. Terry Michels seconded the motion. The motion passed unanimously.**
3. Review 2014-2015 Proposed Budget: Budget needs to be gone reviewed. Voting on this budget will be done in May.
4. The prompt and complete removal of road waste that has been dumped on HPPOA property: June Conant mentioned that Bill Newman asked for #4 & #5 to be on the agenda but Bill isn't here for discussion. The office received a call from the Department of Health on Oahu saying that we (HPP) are taking in green waste as a transfer station. Scott Reilling explained to the representative that the Green Waste in question was generated at Hawaii Paradise Park and is being held (back-stock) for recycling into fill and mulch within the Park area. Scott added that there is 12 square miles of jungle in Hawaii Paradise Park and abandoned refuse found on the side of the road has been held at the park until there is enough to take to the Main Land Fill in Hilo. Department of Health representative explained to Scott that any matter/material that is taken from Point A to Point B and then stored, needs a special permit. Hawaii Paradise Park does not produce 40 tons of trash/waste a day, more like in a week or more. If the stock piling is not allowed, what to do with the abandoned trash that is on the sides of the roads? Are we to leave it there for 2 weeks until there is enough trash on the side of the roads to make a full load with the company truck to the land fill? What to do with the green waste from the clearing and grubbing?
The green waste can be chipped and turned into mulch for everyone to use as well as for fill, but that would mean that a chipper would need to be added to the inventory of machinery, costing \$30,000.00. It would be well used. The stock pile of mulch can be a safety/fire hazard. Joan Galante asked Bruce Derrick what his suggestion was on this matter: Bruce's comment was to take on more responsibility, to have our own transfer/green waste station. Get rid of the stock pile as soon as possible. Find out about generating our own chip and mulch. Get the approval from planning department to make sure that we are allowed to have a transfer station in this area. Find out how much it will cost to have a roll off bought to the Maintenance yard to be filled and then hauled away monthly.
Leilani Broson Creilly questioned whether the grading and grubbing being done needs a permit? Ludwig Construction's contract did not include the chipping, mulch and removal of green waste from the clearing and grubbing project. Arrangements are being made to remove the stock pile in the maintenance yard. A letter is being sent to the State explaining the plan to remove the stock pile.
Judy Sumter asked, "Who is going to run the chipper if one is purchased?" Scott Reilling replied, "1 day a month, 2 guys can run the chipper and it can be done with the current crew (employees)."

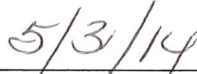
- Scott Reilling will ask Evan Pfaff to put a proposal together outlining options for green waste removal and costs of permits. Scott will email proposal to board members for review and approval.
5. Water Wagon/Truck: 2,000 gallon/8 ton water wagon cannot be towed by our trucks, so this is not feasible at this time. Tommy has PUC license and could be the driver, but the maintenance cost, the insurance, etc is what needs to be considered. This would save money on contractors' cost. The matter of the Water Truck will be revisited later.
 6. Regulatory Compliance (MUTCO Code) County Code: Any work done by federal funds, needs to have a certified flagmen directing traffic. Bruce Derrick explained that the 2009 version of the MUTCO Code needs to be followed. Scott stated that if HPP is to use the MUTCO Code, everything that is being done is in violation -from the stripping to installing signs. Need clarification on the minimum requirements for sign installation.
 7. Baptist Church Special Use Permit: Baptist Church is expanding and requests HPPOA support regarding their special use permit. Discussed moving their driveway entrance from Kaloli to 23rd Ave. Board was in favor and will write letter in support with the driveway entrance change to 23rd Avenue.
 8. Committee Report forms: Judy Sumter proposed returning to using tracking forms to note progress on issues/suggestions with the time stamped and recorded. For example, road safety sees or reports an issue and fills out the form, turns it into the office. From there it will be sent to Tommy for immediate action and will be forwarded to Scott (especially if this is a safety issue). Having advance information can make the board aware of what will be proposed at the meetings.

The next Board of Directors Meeting is scheduled for May 21, 2014 at 6:00pm and the General Membership Meeting is scheduled for June 29, 2014 at 3:00pm.

The meeting adjourned at [8:55] pm.
Respectfully submitted and approved:




Terry Michels, Secretary



Date



Transcribed by Gina Stephens



Date

Approved Motions Log for April 16, 2014

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