

Bylaws Committee
June 25, 2026

1. Call to Order.
5:05PM
2. Roll Call -

Patti Szot – Chair	Sandee Maeda
Jeanette Baysa	Trudie Andrews
Al Yax	Lanell Lua
Julie Rice-absent	Danae Marin-absent
3. Approval of June 25, 2026 agenda.

I brought up discussing, if there is time, something the board did at its last meeting. At the June 17, 2026 monthly board meeting, the President Jon Loenhdorf, had the Board members vote on Article XII, Section 3 (d) Delinquent Accounts. This action violated Robert’s Rules of Order and our Bylaws (Article VIII, Section 10 Meetings of the Board), 421J-3.5 and 414D-145. These laws require a 7-day notice to members and the item be placed on the agenda. This was not done. The Board voted “no” on the issue. The vote to include this task illegally voted on by the board in New business was voted on: 5 yes, 1 no (Chair Patti Szot voted No). The President also indicated he would email what he wanted removed the next day. I did not receive this until June 22, 2026.

Sandee Maeda made the motion to approve agenda with amendment, Lanell Lua seconded, Unanimous vote.
4. Review and Approve meeting Minutes for May 14, 2026.

Sandee Maeda made motion to approve minutes, Trudie Andrews seconded, unanimous vote.
5. Review and Approve meeting Minutes for May 28, 2026
Sandee Maeda made motion to approve minutes, Jeanette Baysa seconded, unanimous vote.
6. Review and Approve meeting minutes for June 11,2026
Jeanette Baysa made motion to approve minutes with amendments, Trudie Andrews seconded, unanimous vote.
7. Old Business
 - a) Article VI, Section 4 Proxy Representation/sample form-

Discussed this Bylaws amendment, went over language and pros/cons. Trudie Andrews made the motion to accept the amendment, Lanell Lua seconded, unanimous vote. Then we discussed the sample proxy representation form. Again, pointed out this will not be on the ballot, just an example of what it could look like. Lanell Lua made the motion with amendments, Trudie Andrews seconded, unanimous vote. Appendix 1 is the wording for the amended that was approved. Appendix 2 is the sample proxy.
 - b) Article IV-

Discussed new word changes to the Article. The print out handed to people had the bottom portion of pro/cons cut off. Chair person Szot, said she would email the amended Article with complete pro/con statements on Friday and get a vote.

c) Article VI, section 2 Good Standing-tabled

d) Review Article X, Section 1, 2, 3, and 4. went over what was handed out. Lots to review. Chair person Szot requested everyone look it over for the next meeting.

e) Article XIII section 2 - tabled.

f) request for tasks to review bylaws-

A form was prepared to hand out at the Membership on Sunday June 28, 2026. Reviewed. Lanell Lua made motion to approve, Trudie Andrews seconded. Unanimous vote. Appendix 3 is the task review form.

8. New Business

a) Article XII, Section 3 (d) Delinquent Accounts-

There was only 10 min left of the meeting when we got to this. Showed the members an email received by President Loenhndorf on June 22, 2026 with the changes he wanted to the Article. Unclear if the Board actually agreed to this requirement. The provision he wanted remove was the requirement to have certified mail used to notify first time offenders of not paying dues on time. Short discussion. Since there was the addition of several new members to the committee since this issue was initially reviewed, these new members expressed the desire to keep the language since regular mail service is not guaranteed to get them the mail, creating the problem that they didn't know they were delinquent.

9. Next Meeting

July 9, 2026

10. Adjourn Meeting

Trudie Andrews made the motion to adjourn, Sandee Maeda seconded, unanimous vote.

7:00PM

These minutes prepared by acting Secretary Patricia Szot

ARTICLE VI – MEMBERSHIP AND VOTING

Section 4. Proxies

A. Proxy Representation.

1. A Proxy Representation shall be in writing and shall be valid for only a specified meeting of the Association and any adjournments of that meeting. Individuals who grant a proxy representation to another individual no longer have the right to actively participate in the meeting identified on the proxy form either through discussion or voting, except as an observer, unless they revoke their proxy.
2. In such a case that a member of the Association with voting rights, according to Section 3 of this Article, is unable to attend a meeting (including Board of Director meetings, General Membership meetings and special meetings of the Board and General Membership), said member may give a proxy representation to another person.
3. The proxy representation shall allow the holder the right to attend a specified meeting, to ask questions and to provide input at such times during the meeting when a member would be allowed these rights.
4. A proxy representation shall not allow the holder to vote or assign voting rights.
5. Proxy representation forms will be available on the Associations website for down loading, as well as the HPPOA office.
6. A proxy representation shall contain the following information to be valid:
 - i. Be delivered to the Association office, no sooner than thirty (30) days before and no later than two (2) business days prior to the date of the meeting to which it pertains. Proxy forms may be hand delivered, put in the drop box, sent electronically, or sent via USPS or other postal service to the HPPOA Administrative Office. When Proxy Representation form is delivered to the HPPOA Administrative Office, a valid government ID should be shown; a copy of a valid Government ID shall be provided if the form is not delivered in person at the HPPOA Administrative Office.
 - ii. Contain at least the name of Association, the type of meeting, the date of the meeting, the printed name and signature of the person giving the proxy representation, the TMK and the date the proxy representation is given; and the printed name and signature of the individual to whom the proxy representation is given.
 - iii. The proxy representative holder shall present a copy of the signed proxy representation form and present a valid Government ID to check into the specified meeting.
7. To revoke the proxy representation, the individual who granted the proxy representation form must complete the revocation section of the original proxy form in person, at least 2 days before the meeting date, which is in possession of HPPOA.

PRO

- Promotes inclusivity, so more residents of HPP are able to bring their questions, concerns or other messages to meetings who is unable to make the meeting.
- Owners who are unable to attend themselves can send themselves can send their questions, concerns or other messages to meetings with a trusted representative.
- Residents (renters) who do not own property may be able to express opinions, with the consent of the property owner.
- Secure with the requirement of a Government ID.

- Allows the person to revoke the proxy if they suddenly find that they can make it to the meeting.

CON

- The proxy is for only one meeting.
- Because of the limited use of the proxy it means both individuals involved will have to file multiple proxy's if there are many times the member cannot make the meetings.
- Since it is unclear how many members will require a proxy representation, it may have an impact on office staff.
- Potential for scrutiny of Association actions.
- The person that was given the representation may not present what they were asked to present.

Hawaiian Paradise Park Owners Association Proxy Representation Form

I, _____ Print name am a voting member of HPPOA who lives on
_____ HPP address (TMK# _____), give
_____ Print name the right to attend the following meeting
_____ Board/membership for me, to be my representative in my absence
according to Article VI, Section 4 of the Associations Bylaws.

Printed name of Member Signature Date

Printed Name Signature Date
Of Proxy Representative

Revocation of Proxy Representation:

I, _____ revoke the proxy representation given to
_____ to represent me at the following meeting

Printed name of Member Signature Date

For Office Use Only: Rec'd	Date	Confirmation sent by:.
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Appendix 3: Request form to review Bylaws

Members Request For Review Of Bylaws

I, _____ Print name _____ would like the Bylaws Committee to review the following issue/portion of the Bylaws.

Please describe what your concern in the Bylaws is about. Give Article and section number if you can. Please provide an email or phone number for us to contact you with questions concerning your request.

Signature

Date

Email:

Phone #