

MPBC Meeting Minutes 071326

Date & Time: July 13, 2026 Meeting called to order by Jeanette at 11:02am

Location: Zoom

Attendees: Jeanette Baysa, Kari Hoffman, Keith Redman, Ray Patron, Katherine Patton

Motion to approve Agenda by Keith, 2nd by Kari. Unanimous vote to approve

Motion to approve Minutes from May 11, 2026 by Kari, 2nd by Keith. 4-Yes 0-No 1-Abstain Motion carried

As this was first meeting for the (fiscal) year, Ray volunteered and was voted to be Chair and Jeanette volunteered and was voted to be Secretary.

Key Topics

Weed Killer Research and Selection

- Katherine's research identified four potential products: Glyphosate (Roundup), Glufosinate (Lifeline), Captain Jack's, and Spruce.
- Captain Jack's was noted as the best organic, non-selective spot treatment.
- Lifeline (glufosinate-based) was described as the most professional option.
- Spruce is a consumer-marketed option that works via contact dehydration for short-term control.
- It was noted that current Roundup-branded products at Ace no longer contain glyphosate, but instead use a different ingredient.

Trial and Procurement of "Spruce" Weed Killer

- The group had previously ordered and tested the Spruce product, which was found to be effective but required a large quantity to be applied.
- The product works by soaking the plant, including stems and under leaves, on a dry day.
- It does not come in a concentrate, only a ready-to-use mix.
- An additional order of six half-gallons of Spruce was placed but has not yet arrived.

Funding and Donation Procedures

- A discussion clarified that purchases like rock and weed killer should be funded through the HPPOA's donation account rather than personal funds.
- The HPPOA has separate ledger accounts for donations, allowing funds to be designated for specific causes like the Mail Park Beautification Project or for specific items like gravel.
- The group agreed that promoting this donation channel could help raise more funds from the community, and that all donations, regardless of size, contribute to showing community support.

Meeting Procedures and Legal Compliance

- A point was raised about improving meeting conduct to be more prepared for potential visitors and to adhere more closely to Robert's Rules of Order.
- To be legally compliant, all meetings, including Zoom meetings, should be publicly announced with access details (like a Zoom link or physical address) so that any member can attend.
- It was mentioned this was practiced in the past but was stopped when no one from the public joined.

Long-Term Landscaping and Weed Control Strategy

- A key part of the mission is landscaping the entire acre, including the parking area and around the boxes.
- One suggestion was to focus on establishing ground cover plants as the primary method for weed control, which would then limit the need for chemical products to only a few pervasive weeds.
- Another long-term strategy proposed was to simply mow or weed-whack the area regularly, which over time encourages grass growth. It was noted this can be less work than hand-weeding ground cover.
- The viability of mowing depends on the terrain; it is not an option in rocky areas.
- The group is currently working on leveling rocky areas with material from a road project.

Open Issues & Risks

- Six half-gallons of the Spruce weed killer have been ordered but are delayed in shipping.
- It is unclear if Captain Jack's is available in a concentrate form suitable for a sprayer.
- A long-term weed control strategy for the entire park has not been finalized, with discussion split between using ground cover plants and regular mowing.

Road Maintenance Update

- The HPPOA road crew has been prepping roads and using the excess dirt and gravel mix to fill in a ditch area at 4th & Kaloli.
- The finish work on the backfilled area could be improved, and the tall cane grass nearby also needs to be addressed.

Committee Meeting Schedule

- There was a discussion about the frequency of meetings, with a consensus that monthly or bi-monthly was too frequent given the current level of activity.

- A motion was made and unanimously approved to schedule committee meetings three times per year.
 - Meetings will be held three weeks prior to each general membership meeting. This is the 1st Monday of February, June and October.
 - Meetings will continue to be held on Mondays at 11:00 AM via Zoom.
- The group can still call for additional "emergency" meetings if a topic requires urgent discussion or funding approval.
- Impromptu discussions can also occur during work parties.

Next Meeting Dates

- The next three meetings are scheduled for the first Monday of the relevant months:
 - October 5th
 - February 1st
 - June 7th
- The next meeting will be held on October 5th at 11:00 AM via Zoom.

Mail Park at 6th & Makuu Opening

- Key Dates
 - Service at the 6th & Makuu mail park is expected to start on August 8th.
 - Key distribution will begin on August 2nd and continue daily for about a month.
 - Signs will be posted on July 31st to announce the new park.
- Geographical Area
 - The dividing line for mail park assignment is Paradise.
 - Residents on the Paradise to Makuu side are assigned to the 6th & Makuu park.
 - Residents on the Paradise to Shower side are assigned to the Kaloli parks.
 - A map is available on the website in the mail parks section for clarification.
- Key Distribution Logistics
 - Key distribution for the 6th & Makuu park will occur at the library.
 - It is being considered to also move key distribution for the 4th & Kaloli park to the library during this period.
 - Volunteers may be stationed at the 6th & Makuu park starting August 2nd to help residents find their new mailboxes.

Mail Park Maintenance and Work Parties

- Landscaping
 - The committee discussed the need for soil and mulch for planting at the mail parks.
 - A member offered to donate some soil and mulch for planting trees.
 - A recurring issue at the 4th & Kaloli park has been chickens scratching up newly planted trees, though the chicken population has recently decreased significantly.
- Work Party Schedule
 - An extra work party for the 6th & Makuu park is scheduled for Saturday, August 1st, at 7:00 AM.
 - The regular work party for the 6th & Makuu park is on the third Sunday of each month (July 19th, August 16th, September 20th).
 - The regular work party for the 4th & Kaloli park is on the fourth Saturday of each month (July 25th, August 22nd, September 26th).
- Materials
 - The park at 4th and 6th has already received a delivery of black cinder.
 - There are still two donated loads of rock from Sanford's to be delivered by Hokori Construction for the 14th and 16th (TBD) mail parks.

Open Issues & Risks

- The mail service start date of August 8th for the 6th & Makuu park is not yet official, as the contract has not been awarded. This information should not be posted publicly until it is confirmed.
- It is unclear if key distribution for the 4th & Kaloli park will be moved to the library while keys for the 6th are being distributed.

Action Items

- ☐ Continue researching weed killer options.
- ☐ Keith will post signs for the new mail park on July 31st.
- ☐ Jeanette will create a half-sheet handout with work party dates to be available during key distribution.
- ☐ Katherine will host the next Zoom meeting on October 5th and will send out the invitation link.
- ☐ All members will text Ray their name and phone number to be included in the meeting invitation.

Motion to adjourn at 12:16pm by Kari, 2nd by Ray. Vote is unanimous to approve

Minutes submitted by Jeanette Baysa

Approved 10/12/24